

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



The Board of Education will livestream the public meeting at the following [LINK](#)

Monday, Sept 25, 2023
6:00 P.M.

BOARD OF EDUCATION MISSION STATEMENT: WE WILL REPRESENT OUR COMMUNITY WHILE ADVOCATING FOR OUR STAKEHOLDERS BY DEVELOPING STRONG POLICY AND PROVIDING DIRECTION FOR OUR FUTURE.

❖ **CALL TO ORDER**

➤ *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

➤ Students: Captains of the Little Wolf High School Football Team -
Nathan Gorman, Patrick Paque, Spencer Strebe, Dakota Stroud, & Brady Zemple

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

➤ *Verify Publication of Meeting*

❖ **ADMINISTRATIVE TEAM REPORT**

1. Celebrations and Updates

❖ **COMMITTEE REPORTS**

2. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-09-06

3. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-09-13

4. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-09-06

5. ~~Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-09-13 - Canceled~~

❖ **PUBLIC COMMENTS**

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

The Board will consider approval of:

6. Approve Minutes of Regular Board Meeting
 - a. 2023-08-28
7. Approve Revenue/Expenditures & Receipts: Treasurer's Report
 - a. Financial Report (from Finance Committee Meeting)
 - b. Cash Receipts
 - c. Invoice Report
8. **1st Reading** of NEOLA Policy Revisions:
 - a. PO 0122 - Board Powers
 - b. PO 0144.5 - Board Member Behavior, Communications and Code of Conduct
 - c. PO 0151.2 - Required Student Academic Standards Agenda Item
 - d. PO 0166 - Agenda
 - e. PO 0171.1 - President
 - f. PO 2261.03 - District and School Report Card
 - g. PO 3120 - Employment of Staff
 - h. PO 3161 - Unrequested Leaves of Absence/Fitness for Duty
 - i. PO 3211 - Whistleblower Protection
 - j. PO 3220 - Staff Evaluation and Educator Effectiveness
 - k. PO 3281 - Personal Property of Staff Members
 - l. PO 3431 - Employee Leaves
 - m. PO 5341 - Emergency Medical Authorization
 - n. PO 5500 - Student Code of Classroom Conduct
9. Donations
 - a. Manawa FFA Alumni - \$1,600.00 to Manawa FFA
 - b. Disabled American Veterans Chapter 53 - \$400.00 for LWHS Memorial Day 2023 Events
 - c. Manawa Lions Club - Project Club - \$200.00 - from
10. Summer School Report (from Curriculum Committee)
 - a. Memo from Administration
11. Seclusion and Restraint Report (from Curriculum Committee)
 - a. Memo from Administration

ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

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❖ BOARD COMMENTS

❖ B.O.E. BUSINESS (Unfinished & New Items)

12. Flag Approvals for Veteran's Day Event

- a. BOE Policy requires the Board approval for flags other than the US, State of WI, and school pennant. Administration recommends the approval of a variety of flags/pennants to ensure all military branches/veterans are appropriately honored.

❖ ADJOURN

UPCOMING MEETING(S):

- Regular **Board of Education** Meetings take place the 4th Monday every month.
- **Building & Grounds Committee** Meetings take place the 2nd Wednesday every month.
- **Finance Committee** Meetings take place the 2nd Wednesday every month.
- **Curriculum Committee** Meetings take place the 1st Wednesday every month.
- **Policy & Human Resource Committee** Meetings take place the 1st Wednesday every month.

0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

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- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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School District of Manawa

Curriculum COMMITTEE MEETING

Manawa School District Office - Board Room

800 Beech Street, Manawa WI

(920)596-2525

Wednesday, September 6, 2023

5:15 P.M.

Board of Education Committee Members:

Riske (C), Fietzer, and Krueger

❖ **CALL TO ORDER 5:15 pm**

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:* Ms. Riske, Mr. Fietzer Ms. Krueger came at 5:45 pm

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION**

[§19.84(2) Wis. Stats.] **YES**

❖ **AGENDA**

1. 23-24 Library/Media (LMC) Plan Updates - (Informational)

a. Presentation - **Jen Krueger Presented**

b. Library Media Center Plan-on-a-page

2. Leadership Resource for Middle School Exploratory Course - (Informational)

a. Memo on Habitudes Resource - **Michelle Johnson presented**

3. Summer School Report (Informational)

a. Report - Summer School 2023 - **Michelle Johnson presented**

❖ **FUTURE MEETING AGENDA ITEMS**

➤ **We may need to skip next months Curriculum meeting because of whole Board meeting needed to set the levy.**

❖ **ADJOURN Motion by Ms. Krueger, seconded by Mr. Fietzer at 6:02 pm**

UPCOMING MEETING(S):

● **Curriculum Committee** Meetings - 1st Wednesday every month.

● **Policy & Human Resource Committee** Meetings - 1st Wednesday every

month. ● **Building & Grounds Committee** Meetings - 2nd Wednesday every

month. ● **Finance Committee** Meetings - 2nd Wednesday every month.

● Regular **Board of Education** Meetings - 4th Monday every month.

Finance Committee Meeting Minutes

Wednesday, September 13, 2023

5:32 P.M.

Board of Education Committee Members:
Jepson (C), Fietzer, and Reierson

❖ **CALL TO ORDER and Pledge of Allegiance**

❖ **ROLL CALL - Verification of Quorum**

- B.O.E. Members Present: Jepson, Fietzer, Reierson.
- Also present: Riske and Peterson

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*] - confirmed by Mr. Peterson

❖ **AGENDA**

1. Update - Business Office Calendar (Due in the next week or two)
Informational - continuing to review and clean up the books for the new reporting process with DPI.
 - a. Aid Certification Report, 3rd Friday Count Report, & Annual Report, ESSER II - closeout September 30 - final obligation of funding and amount
2. Low Revenue Ceiling (Informational)
 - a. Overview - Low Revenue Ceiling -Video - **Reviewed part of the video**
 - b. Discussion regarding State Budget increase - article - **Article shared with BOE members in attendance and will be shared with other Board members for preparation for the Annual meeting.**
3. Review of current Financial Report(s) -**2 page overview provided and discussed.**
4. List of approved suppliers - **Review at the Oct. meeting**
5. Staff & Programming Changes -**Review at the Nov. meeting**
6. Skyward Financial Modules - **Discussion on module utilization, access to programs, and learning process. Still learning some aspects, but moving forward.**
7. Baird Financial Services - **working well at this time.**

❖ **FUTURE MEETING AGENDA ITEMS & MEETING DATES/TIMES**

- List of approved suppliers - **Review at the Oct. meeting**
- Staff & Programming Changes -**Review at the Nov. meeting**
-

❖ **ADJOURN - Motion by: Reierson, Fietzer. Motion carried at 7:46 pm.**



School District of Manawa

Policy & Human Resources COMMITTEE MEETING

*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*

Wednesday, September 6, 2023
6:55 P.M.

**Board of Education Committee Members:
Reierson (C), Hansen, & Krueger**

❖ **CALL TO ORDER**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present: Hansen, Reierson, Riske, Fietzer, Krueger*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

❖ **AGENDA**

1. NEOLA Policy Review Technical Changes: (Informational / Endorsement)
 - a. PO 0122 - Board Powers- **Endorsed**
 - i. Change Board to Board of Education
 - ii. Delete Unified School District
 - b. PO 0144.5 - Board Member Behavior, Communications, and Code of Conduct- **Endorsed**
 - i. Change Board to Board of Education
 - ii. Add title to bylaw
 - iii. Strike Board use of Electronic Communication Devices
 - c. PO 0151.2 - Required Student Academic Standards Agenda Item- **Endorsed**
 - i. This Policy Requirements get added to the PHR planning document. This needs to be added to the July Meeting.
 - ii. Change Board to Board of Education
 - d. PO 0166 - Agenda- **Endorsed**
 - i. Add General Meeting format from current policy
 - ii. Remove mailed
 - iii. Add once public notice is given
 - e. PO 0171.1 - President- **Endorsed**
 - i. Add the Board of Education
 - ii. Remove or by the board and replace with and

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- f. PO 2261.03 - District and School Report Card-**Endorsed**
 - i. Reference State Statute 115.385
- g. PO 2416 - Student Privacy and Parental Access to Information-**Rejected**
 - i. Keep our current policy
- h. PO 5335 - Care of Students with Chronic Health Conditions-**Rejected**
- i. PO 5341 - Emergency Medical Authorization- **Endorsed**
 - i. Reject SES verbiage
- j. PO 5451 - Student Recognition-**Rejected**
- k. PO 5460 - Graduation Requirements-**Rejected**
- l. PO 5463 - Credits from Nonpublic Schools-**Rejected**
- m. PO 5500 - Student Code of Classroom Conduct-**Endorsed**
 - i. Add this review to the calendar
 - ii. Remove annually
 - iii. Add of Education behind Board
- n. PO 5517.01 Bullying- **Table**
 - i. Find Policy 3362.01 and 4362.01
- o. PO 6146 - Post-Issuance Tax-Exempt Bond Compliance-**Rejected**
- p. PO 6152 - Student Fees, Fines, and Charges-**Rejected**
- q. PO 6325 - Procurement - Federal Grants/Funds-**Rejected**
- r. PO 6424 - Purchasing Cards-**Rejected**
- s. PO 7440 - Facility Security-**Tabled**
 - i. Add or Designee
- t. PO 7540.04 - Staff Technology Acceptable Use and Safety-**Rejected**
- u. PO 8220 - School Day/School Closure-**Rejected**
- v. PO 8450 - Control of Casual Contact Communicable Diseases-**Rejected**
- w. PO 8740 - Protection of District Funds-**Rejected**
- x. PO 9700 - Relations with Non-School Affiliated Groups-**Tabled**
 - i. Add specific verbiage from Title IX
- y. PO 9700.01 - Advertising and Commercial Activities-**Tabled**
 - i. Add specific verbiage from Title IX
 - ii. Add Written Contract for Placement
 - iii. More beyond letter M
- z. Combined Policies:
 - 1. Employment of Staff-**Endorsed**
 - 1.1. PO 3120-Keep
 - 1.2. PO 4120-Obsolete

Move to Endorse- Krueger Second Shannon- Motion Carries

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2. Unrequested Leaves of Absence/Fitness of Duty- Endorsed
 - 2.1. PO 3161
Change Board to District Administrator in FMLA approval.
 - 2.2. PO 4161- Obsolete
 3. Whistleblower Protection-**Endorsed**
 - 3.1. PO 3211-Keep
 - 3.2. PO 4211-Obsolete
 4. Staff Evaluation and Educator Effectiveness
 - 4.1. PO 3220-Keep
 - 4.2. PO 4220-Obsolete
 5. Personal Property of Staff Members- **Endorsed**
 - 5.1. PO 3281- Keep
 - 5.2. PO 4281-Obsolete
 6. Employee Leaves-**Endorsed**
 - 6.1. PO 3431-Keep
 - 6.2. PO 4431-Obsolete
2. Additional Policy Items: (Informational / Endorsement) -**Table**
- a. Review & Discuss Draft Transgender Policy
 - b. Review & Discuss Draft Parental Rights Policy

❖ FUTURE MEETING AGENDA ITEMS & MEETING DATES/TIMES

- PO 5517.01 Bullying- **Table**
 - Find Policy 3362.01 and 4362.01
- PO 7440 - Facility Security-**Tabled**
 - Add or Designee
- PO 9700 - Relations with Non-School Affiliated Groups-**Tabled**
 - Add specific verbiage from Title IX
- PO 9700.01 - Advertising and Commercial Activities-**Tabled**
 - Add specific verbiage from Title IX
 - Add Written Contract for Placement
 - More beyond letter M
- Additional Policy Items: (Informational / Endorsement) -**Table**
 - Review & Discuss Draft Transgender Policy
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Notes: Can we differentiate the Manawa specific policies with NEOLA to ensure the correct changes are done to our existing policies and AG's.

❖ **ADJOURN**

- Motion to Adjourn- Hansen- Second-Krueger Motion Carries 9:50pm

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August 28, 2023 Board of Education Meeting Minutes

❖ **CALL TO ORDER: 6:00 pm**

- *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

- *B.O.E. Members Present: **Stephanie Riske, Shannon Hansen, Sondra Reiersen, Pete Griffin, Craig Fietzer, and Kerri Jepson (phone/virtual).** ABSENT: **Jamie Krueger***

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

- *Verify Publication of Meeting: **Verified by: Mr. Peterson***

❖ **ADMINISTRATIVE TEAM REPORT**

1. Highlights and Updates: **Slide Deck presentation**

❖ **COMMITTEE REPORTS**

2. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-08-14
3. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-08-09
4. Policy and Human Resources (Reiersen) - See Policy and Human Resources Committee Meeting Minutes from 2023-08-14
5. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-08-09

❖ **PUBLIC COMMENTS**

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ **CONSENT AGENDA**

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The Board will consider approval of:

6. Approve Minutes of Regular Board Meeting
 - a. 2023-07-24
 - b. 2023-08-16 - Special Full Board meeting
7. Approve Expenditures & Receipts: Treasurer's Report
 - a. Cash Receipts
 - b. Invoice Report
8. **SECOND READING** of NEOLA Policy Revisions:
 - a. 0100 Definitions
 - b. 0175 Association Memberships
 - c. 2220 Adoption of Courses of Study
 - d. 2221 Special Observance Days
 - e. 2430 District-Sponsored Clubs and Activities
 - f. 3215 Use of Tobacco and Nicotine by Professional Staff
 - g. 4215 Use of Tobacco and Nicotine by Support Staff
 - h. 5330 Administration of Medication/Emergency Care
 - i. 5340 Student Accidents/Illness/Concussion & Sudden Cardiac Arrest
 - j. 5410 Promotion, Placement, and Retention
 - k. 5430 Class Rank
 - l. 5512 Use of Tobacco and Nicotine by Students
 - m. 5771 Search and Seizure
 - n. 7434 Use of Tobacco and Nicotine on School Premises
 - o. 7440 Safety and Security
 - p. 8420.01 Epidemics and Pandemics
 - q. 8450 Control of Casual-Contract Communicable Diseases
 - r. 8800 Religious Ceremonies and Observances
 - s. 8802 Patriotic Activities and Observances
 - t. 5451.01 Wisconsin Academic Excellence Scholarship
9. Personnel Chart
10. Donations
 - a. Terry Engelhardt - \$100.00 for deficient lunch funds

Mr. Fietzer pulled #9 for discussion

Motioned by: Fietzer/Second by:Hansen

#9 - personnel chart: Discussion held on contractual obligations being met. Motioned to approve by: Fietzer/Second:Griffin. Motion Carried.

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❖ **BOARD COMMENTS**

Board comment: Fietzer - Outstanding FFA program, shout out to the kids that went to the fair.
Reierson - Enjoyed being at InService.
Hansen - There was a lot of feedback from the staff.
Fietzer - The teacher's were in great spirits during conferences and felt appreciated.

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

11. Consider Approval of AEF Membership **Motioned by: Fietzer/Second by:Riske. Motion Carried.**
12. Consider Approval of adding Assistant Director of Pupil Services/Special Education **Motioned by: Riske/Second by: Griffin. Discussion: Thought process - Mr. Peterson: Small number of Administrators and it is complex. Where are we needing assistance? Pupil Services are not up to par. Fietzer - What did we do last year? Principal Brauer and Mr. Peterson gave historical data. Reierson - long term, can we afford it? Peterson - Yes, based on the financial data available at the moment. Jepson - this needs to be really valuable before we make the decision of adding a new salary. Motion Carried.**

❖ **ADJOURN**

BOE Retreat: Sept 7, 2023 at 5:30 pm.

Motion to adjourn: Griffin/Hansen. Motion Carried. 7:06 pm

UPCOMING MEETING(S):

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REVENUE(S)		2022-23	2022-23			2023-24
Grants		Allocation (22-23)	Carryover Amount	Remaining to Claim (not claimed)	Ending Date	Allocation (23-24)
ARP Homeless Children & Youth II		\$6,140.00		\$166.82	9/30/24	
Carl Perkins (Tech. Ed)		\$6,428.00				\$6,736.00
ESSER I & GEER				\$333.78	9/30/22	
ESSER II Fund		\$360,845.00		\$23,423.77	9/30/23	
ESSER III Fund				\$811,111.00	9/30/24	\$811,111.00
Title I - (Reading/Math)		\$117,169.00	\$12,182.37	\$122,103.36		\$143,539.00
Title II - (Professional Dev.)		\$20,123.00	\$23,705.90	\$43,074.08		\$25,152.00
Title III		\$1,117.00				\$360.00
Title IV - (Student Support & Enrichment)		\$10,000.00	\$12,965.58	\$22,965.58		\$10,000.00
Flow Through (SPED)	Fund 27	\$181,866.00	\$83,773.86	\$265,639.86		\$195,060.00
		2022-23	2022-23	2022-23		
Taxes/Aid		Budgeted	FY Activity	Monthly Activity	SOURCE Code	
Property Taxes (10, 39, 80)		\$3,408,004.00	\$3,408,787.64	\$928,855.26	211	
Open Enrollment (In)		\$267,773.00	\$242,699.00	\$242,699.00	345	
Transportation Aid		\$15,000.00	\$19,409.22	\$3,549.22	612	
Equalization Aid		\$4,419,065.00	\$4,419,065.00	\$1,546,673.00	621	
EXPENDITURE(S)		2022-23	2022-23	2022-23		
		Budgeted	FY Activity	Monthly Activity	SOURCE Code	
Salaries	Fund 10	\$3,168,913.00	\$3,210,585.98	\$594,266.69	100's	
Benefits	Fund 10	\$1,332,237.00	\$1,326,952.92	\$244,696.91	200's	
Purchased Services	Fund 10	\$2,760,506.00	\$2,449,143.56	\$1,079,441.37	300's	
Non-Capital Objects	Fund 10	\$337,475.00	\$353,624.88	\$58,386.64	400's	
Capital Objects	Fund 10	\$243,801.00	\$292,940.75	\$131,619.55	500's	
Insurance & Judgments	Fund 10	\$113,673.00	\$108,673.25	\$0.00	700's	
Transfers (i.e. to Fund 27, 46, etc.)	Fund 10	\$632,045.00	\$295,000.00	\$295,000.00	800's	
Other (Dues & Fees)	Fund 10	\$170,199.00	\$46,566.20	\$5,035.50	900's	
		Budgeted	FY Activity	Monthly Activity	SOURCE Code	
Salaries	Fund 50	\$124,954.00	\$128,002.79	\$15,585.65	100's	
Benefits	Fund 50	\$45,066.00	\$44,504.58	\$4,491.53	200's	
Food	Fund 50	\$150,000.00	\$142,083.65	\$31,749.94	415	
Capital Equipment	Fund 50	\$25,974.00	\$123,672.02	\$45,147.00	500's	

Name	Reference	Trans Date	Description	Post Date	Amount
		08/21/2023	TAX SETTLEMENT PAYMENT FROM COUNTY	08/21/2023	928,176.02
			Totals for 16121		928,176.02
		08/21/2023		08/21/2023	3,840.00
			Totals for 16703		3,840.00
		08/25/2023	FITNESS CENTER PAYMENTS	08/25/2023	290.00
			Totals for 16549		290.00
		08/25/2023	RODEO DONATION TO GSA	08/25/2023	40.00
			Totals for 16679		40.00
		08/25/2023	STURM DONATION TO ARTS	08/25/2023	3,000.00
			Totals for 16680		3,000.00
		08/25/2023	FSB DONATION TO URGENT NEEDS FUND	08/25/2023	319.76
			Totals for 16681		319.76
		08/25/2023	STURM 2023 SCHOLARSHIPS	08/25/2023	16,500.00
			Totals for 16682		16,500.00
		08/25/2023	DISTRICT STUDENT FEE - CHECKS	08/25/2023	465.00
			Totals for 16683		465.00
		08/25/2023	DISTRICT STUDENT FEE - CASH	08/25/2023	130.00
			Totals for 16684		130.00
		08/25/2023	CLASS OF 2031	08/25/2023	40.00
			Totals for 16685		40.00
		08/25/2023	CLASS OF 2032	08/25/2023	90.00
			Totals for 16686		90.00
		08/25/2023	CLASS OF 2033	08/25/2023	100.00
			Totals for 16687		100.00
		08/25/2023	CLASS OF 2034	08/25/2023	70.00
			Totals for 16688		70.00
		08/25/2023	CLASS OF 2035	08/25/2023	70.00
			Totals for 16689		70.00
		08/25/2023	CLASS OF 2036	08/25/2023	50.00
			Totals for 16690		50.00
		08/25/2023	CLASS OF 2037	08/25/2023	60.00
			Totals for 16691		60.00
		08/25/2023	MES LUNCH DEPOSIT	08/25/2023	265.00
			Totals for 16692		265.00
		08/25/2023	MES LUNCH DEPOSIT	08/25/2023	610.00
			Totals for 16693		610.00
		08/25/2023	WIAA STATE TRACK REIMBURSEMENT	08/25/2023	753.60
			Totals for 16694		753.60
		08/25/2023	SUMMER SCHOOL DEPOSITS 115 CASH & 240 CH	08/25/2023	355.00
			Totals for 16695		355.00
		08/25/2023	MOBILE HOME TAXES	08/25/2023	291.84
			Totals for 16696		291.84
		08/25/2023	LIQUIDATED DAMAGES A. WHITMAN MES	08/25/2023	2,000.00
			Totals for 16697		2,000.00
		08/25/2023	MES BOXTOPS ACCOUNT REIMBURSEMENT TO DIS	08/25/2023	323.35
			Totals for 16698		323.35
		08/25/2023	HRA REFUND TO DIVERSIFIED BENE, SIGNED O	08/25/2023	146.78
			Totals for 16699		146.78
		08/25/2023	US CELLULAR REIMBURSEMENT	08/25/2023	32.70
			Totals for 16700		32.70
		08/25/2023	MO REIMBURSEMENT FOR IPHONE 14 & ACCESSO	08/25/2023	927.85
			Totals for 16701		927.85

Name	Reference	Trans Date	Description	Post Date	Amount
			Total for Cash Receipts		958,946.90

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	932,016.02	5,716.12	0.00	937,732.14
21	Special Revenue Trust Fund	0.00	20,339.76	0.00	20,339.76
50	FOOD SERVICE FUND	875.00	0.00	0.00	875.00
***	Fund Summary Totals ***	932,891.02	26,055.88	0.00	958,946.90

***** End of report *****

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
84917	AMAZON CAPITAL SERVI	JPAP09	09/01/2023	CENTRAL SUPPLY ITEMS	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	1012400042	120.35
						Totals for 84917	120.35
84918	CHIPPEWA VALLEY SPOR	JPAP09	09/01/2023	ATHLETIC DEPARTMENT SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/GENERAL ATHLETICS	0	429.00
						Totals for 84918	429.00
84920	DELTA DENTAL-VISION	JPAP09	09/01/2023	SEPTEMBER 2023 VISION INSURANCE	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	545.26
						Totals for 84920	545.26
84921	HILTON GARDEN INN	JPAP09	09/01/2023	KARA TOHM TO ATTEND WASBO NEW SUPPORT STAFF CONFERENCE ON SEPT 6 & 7, 2023	GENERAL FUND/EMPLOYEE TRAVEL/DIRECTION OF BUSINESS	0	298.00
						Totals for 84921	298.00
84922	INTEGRATED SYSTEMS C	JPAP09	09/01/2023	HOSTING SERVICE	GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV	8002400011	388.80
						Totals for 84922	388.80
84923	KOBUSSEN BUSES LTD	JPAP09	09/01/2023	FOOTBALL TEAM TO CHETEK-WEYERHAEUSER HIGH SCHOOL ON 8/18/23	GENERAL FUND/CONTRACTED PUPIL TRANSPORTATIO/CO-CUR RICULAR TRANS	0	1,863.18
						Totals for 84923	1,863.18
84925	MASTER ELECTRICAL SE	JPAP09	09/01/2023	LABOR & MATERIALS FOR WORK AT LWHS/MMS	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	906.69
84925	MASTER ELECTRICAL SE	JPAP09	09/01/2023	LABOR & MATERIALS FOR WORK AT LWHS/MMS	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	684.00
84925	MASTER ELECTRICAL SE	JPAP09	09/01/2023	LABOR & MATERIALS AT MES	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	1,554.27
						Totals for 84925	3,144.96
84927	PITNEY BOWES GLOBAL	JPAP09	09/01/2023	LEASE INVOICE FOR CONTRACT # 0041103782	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	176.19
						Totals for 84927	176.19
84929	SUBSCRIPTION DEPARTM	JPAP09	09/01/2023	County Post Renewal	GENERAL FUND/NEWSPAPERS/SCHO OL LIBRARY	4002400046	61.00
						Totals for 84929	61.00
84931	TEACHER SYNERGY, LLC	JPAP09	09/01/2023	TPT ITEM	GENERAL FUND/OTHER MEDIA/UNDIFFERENTIAT ED CURRICULUM	1012400034	14.00
84931	TEACHER SYNERGY, LLC	JPAP09	09/01/2023	ID 3237136 - Mission to Mars Semester STEM Unit + Mars Colony Project! ID 1631115 - Grammar Worksheets and Tests: 6th Grade NO PREP Printables	GENERAL FUND/GENERAL SUPPLIES/SCIENCE	2002400007	93.80

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
84931	TEACHER SYNERGY, LLC	JPAP09	09/01/2023	ID 3237136 - Mission to Mars Semester STEM Unit + Mars Colony Project! ID 1631115 - Grammar Worksheets and Tests: 6th Grade NO PREP Printables	GENERAL FUND/OTHER MEDIA/ENGLISH LANGUAGE	2002400007	27.93
Totals for 84931							135.73
84932	THEDACARE AT WORK	JPAP09	09/01/2023	DS RAPID 5/TB QUESTIONNAIRE REVIEW/PHYSICAL FREE FROM COMM DISEASE - J. NELSON	GENERAL FUND/PERSONAL SERVICES/HEALTH SERVICES	0	194.00
Totals for 84932							194.00
84933	UNIFIRST CORPORATION	JPAP09	09/01/2023	MATS & MOPS	GENERAL FUND/CLEANING SERVICES/OPERATION	0	42.90
84933	UNIFIRST CORPORATION	JPAP09	09/01/2023	MATS & MOPS	GENERAL FUND/CLEANING SERVICES/OPERATION	0	32.37
84933	UNIFIRST CORPORATION	JPAP09	09/01/2023	MARS & MOPS	GENERAL FUND/CLEANING SERVICES/OPERATION	0	53.43
Totals for 84933							128.70
84934	WI COUNCIL OF ADMIN	JPAP09	09/01/2023	FALL CONFERENCE REGISTRATION - DANNI BRAUER	SPECIAL EDUCATION FUND/EMPLOYEE DUES AND FEES/DIRECTION OF SPEC EDUCATION	0	350.00
Totals for 84934							350.00
84936	FIELDS, QUINCY	JPAP09	09/05/2023	VARSITY FOOTBALL OFFICIAL ON 9/1/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	120.00
Totals for 84936							120.00
84937	ALMOND-BANCROFT SCHO	JPAP09	09/08/2023	VARSITY VOLLEYBALL QUAD ON 8/31/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	150.00
Totals for 84937							150.00
84939	AMAZON CAPITAL SERVI	JPAP09	09/08/2023	Food Service Department Office and kitchen supplies	FOOD SERVICE FUND/CENTRAL SUPPLY ROOM/FOOD SERVICES	8002400004	21.88
84939	AMAZON CAPITAL SERVI	JPAP09	09/08/2023	OFFICE - Stock Office Supplies for Middle and High School for School Year	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002400045	119.86
84939	AMAZON CAPITAL SERVI	JPAP09	09/08/2023	OFFICE - Stock Office Supplies for Middle and High School for School Year	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	4002400045	90.42
84939	AMAZON CAPITAL SERVI	JPAP09	09/08/2023	PLAYGROUND BALLS	GENERAL FUND/CENTRAL SUPPLY ROOM/UNDIFFERENTIATE D CURRICULUM	1012400043	60.60
Totals for 84939							292.76
84940	AMUNDSON, PAUL	JPAP09	09/08/2023	MS BOY & GIRLS CROSS COUNTRY OFFICIAL ON 9/5/23	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	50.00
84940	AMUNDSON, PAUL	JPAP09	09/08/2023	VARSITY CROSS COUNTRY	GENERAL	0	50.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				OFFICIAL ON 9/5/23	FUND/PERSONAL SERVICES/CROSS COUNTRY		
						Totals for 84940	100.00
84941	CDW GOVERNMENT, INC.	JPAP09	09/08/2023	GoGuardian Admin subscription licenses for teachers and students	GENERAL FUND/TECH/SOFTWARE SERVIC/ADMINISTRATIV E TECHNOLOGY SERV	8002400027	6,900.00
						Totals for 84941	6,900.00
84942	E O JOHNSON CO., INC	JPAP09	09/08/2023	MONTHLY COPIER INVOICE	GENERAL FUND/PRINTING AND BINDING/CENTRAL SERVICES	8002400016	1,908.61
						Totals for 84942	1,908.61
84945	KERSTEN, LEE	JPAP09	09/08/2023	MS BOY & GIRL CROSS COUNTRY OFFICIAL ON 9/5/23	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	50.00
84945	KERSTEN, LEE	JPAP09	09/08/2023	VARSITY CROSS COUNTRY OFFICIAL ON 9/5/23	GENERAL FUND/PERSONAL SERVICES/CROSS COUNTRY	0	50.00
						Totals for 84945	100.00
84946	KNOPP, KEVIN	JPAP09	09/08/2023	LITTLE WOLF HS/MMS PIANO TUNING	GENERAL FUND/PERSONAL SERVICES/INSTRUMENTA L MUSIC	0	341.14
84946	KNOPP, KEVIN	JPAP09	09/08/2023	LITTLE WOLF HS/MMS PIANO TUNING	GENERAL FUND/PERSONAL SERVICES/INSTRUMENTA L MUSIC	0	257.36
						Totals for 84946	598.50
84947	LAONA HIGH SCHOOL	JPAP09	09/08/2023	JV VOLLEYBALL SCRIMMAGE ON 8/19/23 VS MULTIPLE SCHOOLS	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	100.00
						Totals for 84947	100.00
84948	LOURDES ACADEMY	JPAP09	09/08/2023	FOOTBALL SCRIMMAGE ON 8/11/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/BOYS FOOTBALL	0	100.00
						Totals for 84948	100.00
84950	NAEA MEMBER SERVICES	JPAP09	09/08/2023	ZABLER - NAEA/WAEA Membership Renewal (ID# 3789)	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/ART	4002400026	90.00
						Totals for 84950	90.00
84952	SCHOOL DISTRICT OF I	JPAP09	09/08/2023	JV2 VOLLEYBALL QUAD ON 8/29/23 VS MULTIPLE SCHOOLS	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	75.00
						Totals for 84952	75.00
84953	SCHOOL DISTRICT OF S	JPAP09	09/08/2023	VARSITY VOLLEYBALL TOURNAMENT ON 9/9/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	100.00
						Totals for 84953	100.00
84955	SCHOOL SPECIALTY LLC	JPAP09	09/08/2023	Adjustable Table, Wobble Seating, Motion Stools, and S&H.	SPECIAL EDUCATION FUND/NON-CAPITAL EQUIPMENT/OCCUPATION AL THERAPY	272400016	738.58

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
						Totals for 84955	738.58
84957	SMITH'S MANAWA STEAK	JPAP09	09/08/2023	BOE RETREAT MEALS (10 @ \$16.95)	GENERAL FUND/FOOD/BOARD MEMBERS	0	169.50
						Totals for 84957	169.50
84959	SUPER TEACHER WORKSH	JPAP09	09/08/2023	Super Teacher Worksheets Renewal	GENERAL FUND/TECH/SOFTWARE SERVIC/SCHOOL LIBRARY	1012400035	375.00
						Totals for 84959	375.00
84960	TEACHER SYNERGY, LLC	JPAP09	09/08/2023	ID 7120463: 30 Art Worksheets - Great For Sub Plans, Bellwork/Bell Ringers, Early Finishers	GENERAL FUND/GENERAL SUPPLIES/ART	4002400047	44.73
						Totals for 84960	44.73
84961	TEAM OUTFITTERS, INC	JPAP09	09/08/2023	ASSEMBLY SHIRTS	GENERAL FUND/GENERAL SUPPLIES/UNDIFFERENT IATED CURRICULUM	1012400044	636.00
						Totals for 84961	636.00
84963	WABENO SCHOOL DISTRI	JPAP09	09/08/2023	VARSITY VOLLEYBALL SCRIMMAGE	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	100.00
						Totals for 84963	100.00
84964	WEX BANK - GLOBAL FL	JPAP09	09/08/2023	ALL OTHER FUEL	GENERAL FUND/FUEL-VEHICLE OPERATION/VEHICLE MAINT/NOT PUPIL TRANS	0	211.47
						Totals for 84964	211.47
84965	WISCONSIN RAPIDS LIN	JPAP09	09/08/2023	VARSITY VOLLEYBALL INVITATIONAL ON 8/26/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	160.00
						Totals for 84965	160.00
84966	WELCH, TONIA	JPAP09	09/14/2023	MS VOLLEYBALL ON 9/11/23 VS BONDUEL	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
						Totals for 84966	55.00
84967	C.E.S.A. #8	JPAP09	09/14/2023	ERVING INSERVICE	GENERAL FUND/TRANSFER TO CESA/Gen Tuition-Non-Open Enrollmen	0	75.00
						Totals for 84967	75.00
84968	CURRICULUM ASSOCIATE	JPAP09	09/14/2023	IREADY SUBSCRIPTIONS AND MATERIALS	GENERAL FUND/PERSONAL SERVICES/INSTRUCTION AL STAFF TRAINING	8002400003	6,000.00
84968	CURRICULUM ASSOCIATE	JPAP09	09/14/2023	IREADY SUBSCRIPTIONS AND MATERIALS	GENERAL FUND/TECH/SOFTWARE SERVIC/UNDIFFERENTIA TED CURRICULUM	8002400003	17,217.00
84968	CURRICULUM ASSOCIATE	JPAP09	09/14/2023	IREADY SUBSCRIPTIONS AND MATERIALS	GENERAL FUND/TECH/SOFTWARE SERVIC/UNDIFFERENTIA	8002400003	4,031.20

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
84968	CURRICULUM ASSOCIATE	JPAP09	09/14/2023	IREADY SUBSCRIPTIONS AND MATERIALS	TED CURRICULUM GENERAL FUND/TECH/SOFTWARE SERVIC/UNDIFFERENTIA TED CURRICULUM	8002400003	6,046.80
						Totals for 84968	33,295.00
84969	DIVERSIFIED BENEFIT	JPAP09	09/14/2023	SEPTEMBER HRA ADMIN FEES	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	236.04
						Totals for 84969	236.04
84970	GREEN BOYZ INC	JPAP09	09/14/2023	MOWING AND FERTILIZING AUGUST 2023	GENERAL FUND/CLEANING SERVICES/OPERATION	0	4,340.00
						Totals for 84970	4,340.00
84972	INTELLICORP RECORDS,	JPAP09	09/14/2023	MONTHLY SERVICE FEE & OUT OF STATE BACKGROUND CHECKS	GENERAL FUND/PERSONAL SERVICES/OTHER STAFF SERVICES	0	167.25
						Totals for 84972	167.25
84973	J.W. PEPPER & SON, I	JPAP09	09/14/2023	ONCE UPON A DECEMBER (4002400011)	GENERAL FUND/SHEET MUSIC/VOCAL MUSIC	0	10.99
						Totals for 84973	10.99
84974	KOBUSSEN BUSES LTD	JPAP09	09/14/2023	COCURRICULAR TRIPS IN AUGUST	GENERAL FUND/CONTRACTED PUPIL TRANSPORTATIO/CO-CUR RICULAR TRANS	0	3,543.72
84974	KOBUSSEN BUSES LTD	JPAP09	09/14/2023	COCURRICULAR TRIPS IN AUGUST	COMMUNITY SERVICE FUND/TRAVEL-CONTRACT ED SERVICE/OTHER COMMUNITY SERVICES	0	976.41
						Totals for 84974	4,520.13
84977	MULTI MEDIA CHANNELS	JPAP09	09/14/2023	FOOTBALL	GENERAL FUND/PRINTING AND BINDING/INFORMATION	0	67.00
						Totals for 84977	67.00
84978	NASSCO INC	JPAP09	09/14/2023	JANITORIAL SUPPLIES	GENERAL FUND/GENERAL SUPPLIES/OPERATION	1012400037	497.89
						Totals for 84978	497.89
84979	NW5634	JPAP09	09/14/2023	Beanbags, aprons, Squigz building set, TownPlay Community Buildings, and S&H	SPECIAL EDUCATION FUND/INSTRUCTIONAL MEDIA/EARLY CHILDHOOD	272400012	486.98
						Totals for 84979	486.98
84981	TEACHER SYNERGY, LLC	JPAP09	09/14/2023	TPT - 5662433: Special Education Reading Intervention for Tier 3	SPECIAL EDUCATION FUND/OTHER MEDIA/MULTI-CATEGORI CAL	272400037	80.64
						Totals for 84981	80.64
84982	THE RESPONSIVE COUNS	JPAP09	09/14/2023	SCHOOL COUNSELOR ITEMS	GENERAL FUND/OTHER MEDIA/UNDIFFERENTIAT ED CURRICULUM	1012400052	87.00
						Totals for 84982	87.00
84983	THEDACARE AT WORK	JPAP09	09/14/2023	DS RAPID 5 BUNDLED/TB	GENERAL	0	194.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				QUESTIONNAIRE REVIEW/PHYSICAL FREE FROM COMM DISEASE - M. CHULA	FUND/PERSONAL SERVICES/HEALTH SERVICES		
					Totals for 84983		194.00
84984	UNIFIRST CORPORATION	JPAP09	09/14/2023	MATS & MOPS DELIVERED GENERALLY EVERY OTHER MONDAY	GENERAL FUND/CLEANING SERVICES/OPERATION	1012400045	53.43
84984	UNIFIRST CORPORATION	JPAP09	09/14/2023	MATS & MOPS DELIVERED GENERALLY EVERY OTHER MONDAY	GENERAL FUND/CLEANING SERVICES/OPERATION	4002400052	42.90
84984	UNIFIRST CORPORATION	JPAP09	09/14/2023	MATS & MOPS DELIVERED GENERALLY EVERY OTHER MONDAY	GENERAL FUND/CLEANING SERVICES/OPERATION	4002400052	32.37
					Totals for 84984		128.70
84987	WCA GROUP HEALTH TRU	JPAP09	09/14/2023	OCTOBER 2023 HEALTH INS PREMIUMS	GENERAL FUND/WEA TRUST EFF 090115	0	97,462.44
					Totals for 84987		97,462.44
84988	GILLETT SCHOOL DISTR	JPAP09	09/20/2023	VOLLEYBALL INVITE ON 8/22/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	150.00
					Totals for 84988		150.00
84989	GREEN BAY EAST HIGH	JPAP09	09/20/2023	JV2VOLLEYBALL INVITATIONAL ON 9/30/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	150.00
					Totals for 84989		150.00
84990	SCHOOL DISTRICT OF I	JPAP09	09/20/2023	JV VOLLEYBALL QUAD ON 9/30/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	75.00
84990	SCHOOL DISTRICT OF I	JPAP09	09/20/2023	JV VOLLEYBALL QUAD ON 8/31/23	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/VOLLEYBALL	0	75.00
84990	SCHOOL DISTRICT OF I	JPAP09	09/20/2023	CROSS COUNTRY INVITE FEE	GENERAL FUND/DUES & FEES MEMBRSHIP/FT FEES/CROSS COUNTRY	0	150.00
					Totals for 84990		300.00
84991	WABENO SCHOOL DISTRI	JPAP09	09/20/2023	MS VOLLEYBALL TOURNAMENT ON 9/23/23	COMMUNITY SERVICE FUND/DUES & FEES MEMBRSHIP/FT FEES/OTHER COMMUNITY SERVICES	0	150.00
					Totals for 84991		150.00
84992	ALLIANT ENERGY	JPAP09	09/22/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4002400024	10.90
84992	ALLIANT ENERGY	JPAP09	09/22/2023	ALLIANT BILLS - MMS/LWHS ELECTRIC	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4002400024	8.23
84992	ALLIANT ENERGY	JPAP09	09/22/2023	LWHS/MMS ELECTRIC BILLS	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4002400024	6,857.20
84992	ALLIANT ENERGY	JPAP09	09/22/2023	LWHS/MMS ELECTRIC BILLS	GENERAL FUND/ELECTRICITY OTHER THAN	4002400024	5,172.97

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84992	ALLIANT ENERGY	JPAP09	09/22/2023	LWHS/MMS GAS BILLS	HEAT/OPERATION GENERAL FUND/GAS	4002400025	350.08
84992	ALLIANT ENERGY	JPAP09	09/22/2023	LWHS/MMS GAS BILLS	FOR HEAT/OPERATION GENERAL FUND/GAS	4002400025	264.10
84992	ALLIANT ENERGY	JPAP09	09/22/2023	MES GAS AND ELECTRIC BILLS	FOR HEAT/OPERATION GENERAL FUND/GAS	1012400032	427.83
84992	ALLIANT ENERGY	JPAP09	09/22/2023	MES GAS AND ELECTRIC BILLS	FOR HEAT/OPERATION GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	1012400032	6,628.49
84992	ALLIANT ENERGY	JPAP09	09/22/2023	GAS AND ELECTRIC FOR PAES LAB	SPECIAL EDUCATION FUND/GAS FOR HEAT/BUILDINGS	272400032	15.51
84992	ALLIANT ENERGY	JPAP09	09/22/2023	GAS AND ELECTRIC FOR PAES LAB	SPECIAL EDUCATION FUND/ELECTRICITY OTHER THAN HEAT/BUILDINGS	272400032	46.39
84992	ALLIANT ENERGY	JPAP09	09/22/2023	LWHS/MMS ELECTRIC BILLS	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4002400024	10.98
84992	ALLIANT ENERGY	JPAP09	09/22/2023	LWHS/MMS ELECTRIC BILLS	GENERAL FUND/ELECTRICITY OTHER THAN HEAT/OPERATION	4002400024	8.29
						Totals for 84992	19,800.97
84993	AMAZON CAPITAL SERVI	JPAP09	09/22/2023	Locks for Storage Cages	GENERAL FUND/NON-CAPITAL EQUIPMENT/GENERAL ATHLETICS	602400005	54.93
84993	AMAZON CAPITAL SERVI	JPAP09	09/22/2023	INTERVENTION ITEMS	GENERAL FUND/GENERAL SUPPLIES/OFFICE OF THE PRINCIPAL	1012400050	60.95
84993	AMAZON CAPITAL SERVI	JPAP09	09/22/2023	PAPER CUTTER	GENERAL FUND/NON-CAPITAL EQUIPMENT/UNDIFFEREN TIATED CURRICULUM	1012400054	189.95
						Totals for 84993	305.83
84994	AUGUST WINTER & SONS	JPAP09	09/22/2023	MAINTENANCE AT LWHS/MMS	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	309.22
84994	AUGUST WINTER & SONS	JPAP09	09/22/2023	MAINTENANCE AT LWHS/MMS	GENERAL FUND/REPAIR & MAINTENANCE SERVICES/BUILDINGS	0	233.28
						Totals for 84994	542.50
84995	CENTURY LINK	JPAP09	09/22/2023	LONG DISTANCE SERVICE - MONTHLY	GENERAL FUND/TELEPHONE AND TELEGRAPH/CENTRAL SERVICES	8002400018	46.19
						Totals for 84995	46.19
84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	Health aide training for Behnke & Bonikowske	GENERAL FUND/PERSONAL SERVICES/OFFICE OF THE PRINCIPAL	8002400017	85.50

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84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	Health aide training for Behnke & Bonikowske	GENERAL FUND/PERSONAL SERVICES/OFFICE OF THE PRINCIPAL	8002400017	150.00
84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	Health aide training for Behnke & Bonikowske	GENERAL FUND/PERSONAL SERVICES/OFFICE OF THE PRINCIPAL	8002400017	64.50
84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	STUDENT CARE COLLABORATIVE EXTENDED SERIES	GENERAL FUND/TRANSFER TO CESA/OTHER GENERAL ADMINISTRATION	0	750.00
84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	HIGH PERFORMING BOARD TRAINING	GENERAL FUND/TRANSFER TO CESA/BOARD MEMBERS	0	600.00
84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	PAC 6-16-23 & NEW EPIC LEADER/FRONTLINE PLATFORM MANAGER TRAINING SERIES - D. BRAUER	GENERAL FUND/TRANSFER TO CESA/INSTRUCTIONAL STAFF TRAINING	0	250.00
84996	CESA 6-CONFERENCE RE	JPAP09	09/22/2023	PAC 6-16-23 & NEW EPIC LEADER/FRONTLINE PLATFORM MANAGER TRAINING SERIES - D. BRAUER	GENERAL FUND/TRANSFER TO CESA/OFFICE OF SUPERINTENDENT	0	15.00
						Totals for 84996	1,915.00
84997	DELTA DENTAL-VISION	JPAP09	09/22/2023	VISION INS - OCTOBER 2023	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	542.92
						Totals for 84997	542.92
84998	DRUIDE INFORMATIQUE	JPAP09	09/22/2023	TYPING PAL SUBSCRIPTION RENEWAL	GENERAL FUND/TECH/SOFTWARE SERVIC/UNDIFFERENTIA TED CURRICULUM	1012400053	360.00
						Totals for 84998	360.00
84999	FOX VALLEY TECHNICAL	JPAP09	09/22/2023	COURSE FEES - MS OFFICE SUITE INTRO/LEGAL STUDIES & ETHICS, INTRO/CRIMINAL JUSTICE/MEDICAL TERMINOLOGY / 2- CENGAGE UNLIMITED ACCESS	GENERAL FUND/TRANSFER TO VTAE DISTRICTS/Gen Tuition-Non-Open Enrollmen	0	1,980.67
						Totals for 84999	1,980.67
85000	HEIMBRUCH SEPTIC SER	JPAP09	09/22/2023	6 PORTA POTTIES FOR THE CROSS COUNTRY MEET HELD AT THE THRESHAREE GROUNDS	GENERAL FUND/PERSONAL SERVICES/CROSS COUNTRY	0	360.00
						Totals for 85000	360.00
85001	HEISE, CASEY	JPAP09	09/22/2023	REIMBURSE FOR SUMMER SCHOOL VOLLEYBALL CAMP	GENERAL FUND/SUMMER SCHOOL REVENUES/DISTRICT WIDE	0	30.00
						Totals for 85001	30.00
85002	HOFACKERS APPLE ORCH	JPAP09	09/22/2023	Field trip to Hofacker's Apple Orchard ON 9/25/23	SPECIAL EDUCATION FUND/DUES & FEES MEMBRSHIP/FT FEES/MULTI-CATEGORIC AL	272400045	80.00
						Totals for 85002	80.00
85003	KEEGAN, ANGELA	JPAP09	09/22/2023	REIMBURSE FOR SUMMER SCHOOL	GENERAL FUND/SUMMER	0	30.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				VOLLEYBALL CAMP	SCHOOL REVENUES/DISTRICT WIDE		
					Totals for 85003		30.00
85004	MARTIN SYSTEMS, INC.	JPAP09	09/22/2023	WORK ON FIRE CONTROL PANEL	GENERAL FUND/REPAIR & MAINTENANCE	0	127.68
85004	MARTIN SYSTEMS, INC.	JPAP09	09/22/2023	WORK ON FIRE CONTROL PANEL	SERVICES/BUILDINGS GENERAL FUND/REPAIR & MAINTENANCE	0	96.32
					Totals for 85004		224.00
85005	MCGRAW-HILL, LLC	JPAP09	09/22/2023	READING MATERIALS	GENERAL FUND/TEXTBOOKS & WORKBOOKS/ENGLISH LANGUAGE	1012400041	2,973.13
					Totals for 85005		2,973.13
85006	NOTABLE, INC (KAMI)	JPAP09	09/22/2023	Kami Renewal	GENERAL FUND/TECH/SOFTWARE SERVIC/SCHOOL LIBRARY	4002400057	956.45
85006	NOTABLE, INC (KAMI)	JPAP09	09/22/2023	Kami Renewal	GENERAL FUND/TECH/SOFTWARE SERVIC/SCHOOL LIBRARY	4002400057	1,700.35
					Totals for 85006		2,656.80
85007	PITNEY BOWES GLOBAL	JPAP09	09/22/2023	CONTRACT # 0041152865	GENERAL FUND/POSTAGE/CARTAGE /CENTRAL SERVICES	0	176.19
					Totals for 85007		176.19
85008	REALLY GREAT READING	JPAP09	09/22/2023	BLAST FOUNDATIONS STUDENT KIT	GENERAL FUND/INSTRUCTIONAL MEDIA/ENGLISH LANGUAGE	1012400046	336.00
					Totals for 85008		336.00
85009	SCHERTZ, STEVEN	JPAP09	09/22/2023	REIMBURSE FOR SUMMER SCHOOL VOLLEYBALL CAMP	GENERAL FUND/SUMMER SCHOOL REVENUES/DISTRICT WIDE	0	30.00
					Totals for 85009		30.00
85012	WILS	JPAP09	09/22/2023	WSDLC Renewal	GENERAL FUND/TECH/SOFTWARE SERVIC/SCHOOL LIBRARY	8002400022	886.05
					Totals for 85012		886.05
202300010	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	3,809.24
202300010	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	243.99
202300010	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	278.73
202300010	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	3,809.24
202300010	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT	0	243.99

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202300010	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	FUND FOOD SERVICE FUND/WI RETIREMENT FUND	0	278.73
					Totals for 202300010		8,663.92
202300023	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	2,403.83
202300023	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	188.65
202300023	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	107.97
202300023	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	GENERAL FUND/WI RETIREMENT FUND	0	2,403.83
202300023	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/WI RETIREMENT FUND	0	188.65
202300023	WISCONSIN RETIREMENT	WRS JU	08/31/2023	Payroll accrual	FOOD SERVICE FUND/WI RETIREMENT FUND	0	107.97
					Totals for 202300023		5,400.90
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	8,066.13
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,118.30
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	87.50
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,886.43
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	261.54
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	20.46
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	429.00
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	84.24
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	9,106.57
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/FEDERAL INCOME TAX	0	1,136.62
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	FOOD SERVICE FUND/FEDERAL INCOME TAX	0	50.75
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,886.43
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION	0	261.54

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	FUND/FICA (SOCIAL SECURITY) FOOD SERVICE	0	20.46
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	FUND/FICA (SOCIAL SECURITY) GENERAL FUND/FICA (SOCIAL SECURITY)	0	8,066.13
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,118.30
202300049	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	87.50
						Totals for 202300049	33,687.90
202300050	WEA TAX SHELTERED AN	P9	08/31/2023	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202300050	WEA TAX SHELTERED AN	P9	08/31/2023	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	175.00
						Totals for 202300050	275.00
202300051	WISCONSIN DEPT OF RE	P9	08/31/2023	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	120.00
202300051	WISCONSIN DEPT OF RE	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	5.00
202300051	WISCONSIN DEPT OF RE	P9	08/31/2023	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	5,072.99
202300051	WISCONSIN DEPT OF RE	P9	08/31/2023	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	685.83
202300051	WISCONSIN DEPT OF RE	P9	08/31/2023	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	37.75
						Totals for 202300051	5,921.57
202300053	WEA MEMBER BENEFIT T	P9	08/31/2023	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	40.00
						Totals for 202300053	40.00
202300054	EMPOWER RETIREMENT	P9	08/31/2023	Payroll accrual	GENERAL FUND/HARTFORD INS - TSA/ROTH	0	50.00
						Totals for 202300054	50.00
202300057	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	141.43
202300057	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	33.08
202300057	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	100.00
202300057	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FEDERAL INCOME TAX	0	0.00
202300057	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	33.08
202300057	INTERNAL REVENUE SER	P9	08/31/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	141.43
						Totals for 202300057	449.02
202300058	WISCONSIN DEPT OF RE	P9	08/31/2023	Payroll accrual	GENERAL FUND/STATE	0	89.36

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					INCOME TAX		
					Totals for 202300058		89.36
202300062	EMPLOYEE BENEFITS CO	jpwi08	08/31/2023	ADMIN FEES: BESTFLEX, POST EMPLOYMENT & HRA	GENERAL FUND/DISTRICT FEES / BANKING FEE/FISCAL	0	120.49
					Totals for 202300062		120.49
202300063	DELTA DENTAL OF WISC	jpwi08	08/30/2023	DENTAL ADMINISTRATION & CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,884.85
					Totals for 202300063		1,884.85
202300065	DIVERSIFIED BENEFIT	JPWI09	09/01/2023	HRA CLAIMS	GENERAL FUND/HEALTH INSURANCE	0	2,660.54
					Totals for 202300065		2,660.54
202300067	EMPLOYEE BENEFITS CO	JPWI09	09/14/2023	UNCOVERED MEDICAL	EMPLOYEE BENIFIT TRUST FUND/OTHER ADJUSTMENTS/ADJUSTME NTS & REFUNDS	0	500.00
					Totals for 202300067		500.00
202300068	EMPLOYEE BENEFITS CO	JPWI09	09/07/2023	BESTFLEX REIMBURSEMENTS	GENERAL FUND/FLEX PLAN SY22-23	0	1,278.59
202300068	EMPLOYEE BENEFITS CO	JPWI09	09/07/2023	BESTFLEX REIMBURSEMENTS	GENERAL FUND/FLEX PLAN SY23-24	0	297.02
					Totals for 202300068		1,575.61
202300069	DELTA DENTAL OF WISC	JPWI09	09/06/2023	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	1,303.07
					Totals for 202300069		1,303.07
202300070	DIVERSIFIED BENEFIT	JPWI09	09/15/2023	HRA CLAIMS	GENERAL FUND/HEALTH INSURANCE	0	2,199.03
					Totals for 202300070		2,199.03
202300071	DIVERSIFIED BENEFIT	JPWI09	09/15/2023	HRA CLAIMS	GENERAL FUND/HEALTH INSURANCE	0	390.21
					Totals for 202300071		390.21
202300072	DELTA DENTAL OF WISC	JPWI09	09/13/2023	DENTAL CLAIMS	GENERAL FUND/SELF FUND-EMPLOYER SHARE PREMI	0	2,135.20
					Totals for 202300072		2,135.20
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,858.85
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,165.66
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	142.87
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,837.96
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	272.58
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	33.41
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	GENERAL FUND/FEDERAL INCOME	0	529.00

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202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	TAX SPECIAL EDUCATION FUND/FEDERAL INCOME	0	84.24
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	TAX FOOD SERVICE FUND/FEDERAL INCOME	0	25.00
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	TAX GENERAL FUND/FEDERAL INCOME	0	8,698.02
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	TAX SPECIAL EDUCATION FUND/FEDERAL INCOME	0	1,059.48
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	TAX FOOD SERVICE FUND/FEDERAL INCOME	0	50.75
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	TAX GENERAL FUND/FICA (SOCIAL SECURITY)	0	1,837.96
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	272.58
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	33.41
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	GENERAL FUND/FICA (SOCIAL SECURITY)	0	7,858.85
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	SPECIAL EDUCATION FUND/FICA (SOCIAL SECURITY)	0	1,165.66
202300073	INTERNAL REVENUE SER	P9	09/15/2023	Payroll accrual	FOOD SERVICE FUND/FICA (SOCIAL SECURITY)	0	142.87
					Totals for 202300073		33,069.15
202300074	WEA TAX SHELTERED AN	P9	09/15/2023	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	100.00
202300074	WEA TAX SHELTERED AN	P9	09/15/2023	Payroll accrual	GENERAL FUND/WEA TRUST - TSA/ROTH	0	175.00
					Totals for 202300074		275.00
202300075	WISCONSIN DEPT OF RE	P9	09/15/2023	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	120.00
202300075	WISCONSIN DEPT OF RE	P9	09/15/2023	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	5.00
202300075	WISCONSIN DEPT OF RE	P9	09/15/2023	Payroll accrual	GENERAL FUND/STATE INCOME TAX	0	4,958.22
202300075	WISCONSIN DEPT OF RE	P9	09/15/2023	Payroll accrual	SPECIAL EDUCATION FUND/STATE INCOME TAX	0	642.57
202300075	WISCONSIN DEPT OF RE	P9	09/15/2023	Payroll accrual	FOOD SERVICE FUND/STATE INCOME TAX	0	37.75
					Totals for 202300075		5,763.54
202300077	WEA MEMBER BENEFIT T	P9	09/15/2023	Payroll accrual	GENERAL FUND/WEA TRUST ADVANTAGE	0	40.00
					Totals for 202300077		40.00
202300078	EMPOWER RETIREMENT	P9	09/15/2023	Payroll accrual	GENERAL	0	50.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
					FUND/HARTFORD INS - TSA/ROTH		
					Totals for 202300078		50.00
232400005	CHULA, MICHAEL	JPAP09	09/01/2023	REIMBURSE 75% OF LIQUIDATED DAMAGES PAID TO MERRILL AREA PUBLIC SCHOOLS	GENERAL FUND/PERSONAL SERVICES/OFFICE OF SUPERINTENDENT	0	2,250.00
					Totals for 232400005		2,250.00
232400007	MULLINS, BRADLEY	JPAP09	09/01/2023	JV & VARSITY VOLLEYBALL OFFICIAL ON 8/29/23 VS WILD ROSE	GENERAL FUND/PERSONAL SERVICES/VOLLEYBALL	0	105.00
					Totals for 232400007		105.00
232400008	SALVESON-KREPLINE, T	JPAP09	09/01/2023	JV & VARSITY VOLLEYBALL OFFICIAL ON 8/29/23 VS WILD ROSE	GENERAL FUND/PERSONAL SERVICES/VOLLEYBALL	0	105.00
					Totals for 232400008		105.00
232400009	WEST, TAMMY	JPAP09	09/01/2023	REIMBURSE DISTRICT & YEARBOOK FEES FOR MARCELLA & SHELDON LLOYD	GENERAL FUND/STUDENT FEES/DISTRICT WIDE	0	40.00
232400009	WEST, TAMMY	JPAP09	09/01/2023	REIMBURSE DISTRICT & YEARBOOK FEES FOR MARCELLA & SHELDON LLOYD	GENERAL FUND/STUDENT FEES/ATHLETIC DIRECTOR	0	10.00
232400009	WEST, TAMMY	JPAP09	09/01/2023	REIMBURSE DISTRICT & YEARBOOK FEES FOR MARCELLA & SHELDON LLOYD	GENERAL FUND/STUDENT FEES/YEARBOOK FEE	0	72.00
					Totals for 232400009		122.00
232400010	HERZOG, THOMAS	JPAP09	09/05/2023	VARSITY FOOTBALL OFFICIAL ON 9/1/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	120.00
					Totals for 232400010		120.00
232400011	HETZNER, STEVE	JPAP09	09/05/2023	VARSITY FOOTBALL OFFICIAL ON 9/1/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	120.00
					Totals for 232400011		120.00
232400012	JENSEN, DANIEL	JPAP09	09/05/2023	VARSITY FOOTBALL OFFICIAL ON 9/1/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	120.00
					Totals for 232400012		120.00
232400013	JENSEN, GENE	JPAP09	09/05/2023	VARSITY FOOTBALL OFFICIAL ON 9/1/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	120.00
					Totals for 232400013		120.00
232400014	ANDERSON, MEGAN	JPAP09	09/08/2023	COFFEE SYRUP FOR WOLR WAKE UP	SPECIAL EDUCATION FUND/FOOD/MULTI-CATEGORICAL	272400040	11.96
					Totals for 232400014		11.96
232400015	CHARLES, ERIN	JPAP09	09/08/2023	ERIN CHARLES REIMBURSEMENT	GENERAL FUND/OTHER MEDIA/UNDIFFERENTIATED CURRICULUM	1012400049	47.20
					Totals for 232400015		47.20
232400016	KOSHOLLEK, MICHELE	JPAP09	09/08/2023	REIMBURSE FOR ELA CLASS	GENERAL	0	20.68

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				SUPPLIES	FUND/GENERAL SUPPLIES/ENGLISH LANGUAGE		
					Totals for	232400016	20.68
232400017	MURSAU, JENNIFER	JPAP09	09/08/2023	MS VOLLEYBALL OFFICIAL ON 9/5/23 VS WITTENBERG-BIRNAMWOOD	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
					Totals for	232400017	55.00
232400018	POPPY, MICHELLE	JPAP09	09/08/2023	MS VOLLEYBALL OFFICIAL ON 9/5/23 VS WITTENBERG-BIRNAMWOOD	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
					Totals for	232400018	55.00
232400019	FENSKE, NORBERT	JPAP09	09/14/2023	JV2 VOLLEYBALL ON 9/12/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/VOLLEYBALL	0	85.00
					Totals for	232400019	85.00
232400020	HEINRITZ, DANIEL	JPAP09	09/14/2023	VARSITY & JV VOLLEYBALL ON 9/12/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/VOLLEYBALL	0	105.00
					Totals for	232400020	105.00
232400021	LEMONS, GARY	JPAP09	09/14/2023	VARSITY & JV VOLLEYBALL ON 9/12/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/VOLLEYBALL	0	105.00
					Totals for	232400021	105.00
232400022	RADLEY, DANIEL	JPAP09	09/14/2023	JV2 VOLLEYBALL ON 9/12/23 VS WEYAUWEGA-FREMONT	GENERAL FUND/PERSONAL SERVICES/VOLLEYBALL	0	50.00
					Totals for	232400022	50.00
232400023	VANDEN ACKER, ADRIAN	JPAP09	09/14/2023	MS VOLLEYBALL ON 9/11/23 VS BONDUEL	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
					Totals for	232400023	55.00
232400024	PETERSON, RYAN	JPAP09	09/14/2023	REIMBURSE MILEAGE TO WASBO	GENERAL FUND/EMPLOYEE TRAVEL/OFFICE OF SUPERINTENDENT	0	327.50
					Totals for	232400024	327.50
232400025	TOHM, KARA	JPAP09	09/14/2023	MILEAGE TO WASBO	GENERAL FUND/EMPLOYEE TRAVEL/DIRECTION OF BUSINESS	0	165.06
					Totals for	232400025	165.06
232400026	FENSKE, NORBERT	JPAP09	09/19/2023	MS GIRLS VOLLEYBALL ON 9/14/23 VS WEYAUWEGA-FREMONT	COMMUNITY SERVICE FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES	0	55.00
					Totals for	232400026	55.00
232400027	HERZOG, THOMAS	JPAP09	09/19/2023	VARSITY FOOTBALL OFFICIAL ON 9/15/23 VS NEKOOSA	GENERAL FUND/PERSONAL SERVICES/BOYS FOOTBALL	0	120.00
					Totals for	232400027	120.00
232400028	HETZNER, STEVE	JPAP09	09/19/2023	VARSITY FOOTBALL OFFICIAL ON	GENERAL	0	120.00

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
				9/15/23 VS NEKOOSA	FUND/PERSONAL SERVICES/BOYS FOOTBALL		
					Totals for	232400028	120.00
232400029	JENSEN, DANIEL	JPAP09	09/19/2023	VARSITY FOOTBALL OFFICIAL ON	GENERAL	0	120.00
				9/15/23 VS NEKOOSA	FUND/PERSONAL SERVICES/BOYS FOOTBALL		
					Totals for	232400029	120.00
232400030	OBERSTADT, KAYLA	JPAP09	09/19/2023	JV & VARSITY GIRLS VOLLEYBALL	GENERAL	0	105.00
				ON 9/14/23 VS MARION	FUND/PERSONAL SERVICES/VOLLEYBALL		
					Totals for	232400030	105.00
232400031	VALLEY, LYNN	JPAP09	09/19/2023	JV & VARSITY GIRLS VOLLEYBALL	GENERAL	0	105.00
				ON 9/14/23 VS MARION	FUND/PERSONAL SERVICES/VOLLEYBALL		
					Totals for	232400031	105.00
232400032	VANDEN ACKER, ADRIAN	JPAP09	09/19/2023	MS GIRLS VOLLEYBALL ON	COMMUNITY SERVICE	0	55.00
				9/14/23 VS WEYAUWEGA-FREMONT	FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES		
					Totals for	232400032	55.00
232400033	Hagberg, Gary	JPAP09	09/20/2023	MS FOOTBALL OFFICIAL ON	COMMUNITY SERVICE	0	50.00
				9/19/23 VS SHIOCTON	FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES		
					Totals for	232400033	50.00
232400034	LITCHFIELD, LANCE	JPAP09	09/20/2023	MS FOOTBALL OFFICIAL ON	COMMUNITY SERVICE	0	50.00
				9/19/23 VS SHIOCTON	FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES		
					Totals for	232400034	50.00
232400035	NELSON, HAYDEN	JPAP09	09/20/2023	MS FOOTBALL OFFICIAL ON	COMMUNITY SERVICE	0	50.00
				9/19/23 VS SHIOCTON	FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES		
					Totals for	232400035	50.00
232400036	COWANS, WILLIAM	JPAP09	09/22/2023	JV & VARSITY VOLLEYBALL	GENERAL	0	105.00
				OFFICIAL ON 9/21/23 VS	FUND/PERSONAL SERVICES/VOLLEYBALL		
				SHIOCTON			
					Totals for	232400036	105.00
232400037	FENSKE, NORBERT	JPAP09	09/22/2023	MS VOLLEYBALL OFFICIAL ON	COMMUNITY SERVICE	0	55.00
				9/21/23 VS AMHERST	FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES		
					Totals for	232400037	55.00
232400037	FENSKE, NORBERT	JPAP09	09/22/2023	JV2 VOLLEYBALL OFFICIAL ON	GENERAL	0	50.00
				9/21/23 VS SHIOCTON	FUND/PERSONAL SERVICES/VOLLEYBALL		
					Totals for	232400037	105.00
232400038	RADLEY, DANIEL	JPAP09	09/22/2023	MS VOLLEYBALL OFFICIAL ON	COMMUNITY SERVICE	0	55.00
				9/21/23 VS AMHERST	FUND/PERSONAL SERVICES/OTHER COMMUNITY SERVICES		
					Totals for	232400038	55.00
232400038	RADLEY, DANIEL	JPAP09	09/22/2023	JV2 VOLLEYBALL OFFICIAL ON	GENERAL	0	50.00
				9/21/23 VS SHIOCTON	FUND/PERSONAL SERVICES/VOLLEYBALL		

<u>CHECK</u>	<u>BATCH</u>	<u>CHECK</u>	<u>INVOICE</u>	<u>ACCOUNT</u>	<u>PO</u>	
<u>NUMBER</u>	<u>VENDOR</u>	<u>NUMBER</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>NUMBER</u>	<u>AMOUNT</u>
					Totals for 232400038	105.00
					Totals for checks	308,469.39

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	192,726.19	212.00	99,634.55	292,572.74
27	SPECIAL EDUCATION FUND	10,204.42	0.00	1,810.06	12,014.48
50	FOOD SERVICE FUND	1,543.88	0.00	21.88	1,565.76
73	EMPLOYEE BENIFIT TRUST FUND	0.00	0.00	500.00	500.00
80	COMMUNITY SERVICE FUND	0.00	0.00	1,816.41	1,816.41
***	Fund Summary Totals ***	204,474.49	212.00	103,782.90	308,469.39

***** End of report *****



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Corrections - Vol. 32, No. 2, Technical Corrections, July 2023 - BOARD POWERS
Code	po0122
Status	
Adopted	April 25, 2016
Last Revised	January 17, 2022

Technical Correction - Vol. 32, No. 2, Technical Corrections

0122 - BOARD POWERS

The power of the Board of Education extends to those matters expressly or implicitly granted by the constitution, statute, local charter or ordinance, or other law, including the power to do all things reasonable to promote the cause of education unless prohibited by Federal or State law.

~~(UNIFIED SCHOOL DISTRICTS)~~

~~[] The Board shall be a body corporate, and, as such, capable of suing and being sued, levying and collecting taxes, contracting and being contracted with, acquiring, holding, possessing and disposing of real and personal property, and taking and holding in trust for the use and benefit of the District, any grant or devise of land and any donation or bequest of money or other personal property.~~

[END OF OPTION]

The Board shall also authorize the development and promulgation of rules and guidelines by the District Administrator for the proper operation and management of the District, including the conduct of students while in school, at school functions, or enroute on school buses.

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- Legal 118.001, Wis. Stats.
- 120.13, Wis. Stats.
- 120.44, Wis. Stats. (applies to Unified School Districts only.)

Last Modified by Ryan Peterson on September 6, 2023



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Correction - Vol. 32, No. 2, Technical Corrections, July 2023 - BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT
Code	po0144.5
Status	

Technical Correction - Vol. 32, No. 2, Technical Corrections

0144.5 - BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT

The Board of Education functions most effectively when individual Board members act ethically, professionally, and responsibly. Board members serve as a member of the School District's governing body and do not have individual authority to represent a policy or enforce positions that are not supported by a majority of the Board as evidenced by official action of the Board (See Bylaw 0143 - Authority of Individual Board Members).

Board members accept responsibility for the well-being and positive leadership of the School District, for protecting the interests of the School District as a legal entity, and for facilitating governance for the purpose of delivering the highest quality educational and related services to all of the District's students. Conduct by Board members that compromises the legal position of the District should be avoided.

Any authority delegated to the Board President in this policy is automatically vested in the Board Vice President in the event that either the Board President is unavailable or the Board President is the Board member accused of violating this policy.

General Expectations of All Board Members

- A. Attend all scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings.
- B. Be familiar with and follow applicable local, State, and Federal laws and regulations.
- C. Be familiar with and comply with Board policies, including policies governing Board member conduct and Board member ethics, rules of incompatibility of office, and conflicts of interest (see Bylaw 0144.3 - Conflict of Interest).
- D. Conduct themselves with integrity, honesty, and in a manner that reflects positively on the Board and on the District.
- E. Be accountable for guiding and supporting the policy decision-making process that impacts students, staff, and the community. The operation of the District is the responsibility of the administration.
- F. Establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the Board.
- G. Treat others with respect and dignity at all times, and maintain decorum, and always communicate in a way that does not violate or illustrate disregard for Board policy concerning harassment or discrimination. This decency expectation applies in all communications, including while discussing sensitive, controversial, or matters involving disagreement.
- H. At all times conduct themselves in the best interest of the School District, including avoiding implicating the District in unlawful activity or supporting or encouraging efforts to harm the reputation, legal standing, or to bring other material harm to the interests of the District or the Board.
- I. Recognize that they should endeavor to make policy decisions only after full discussion at publicly held Board meetings.
- J. Render all decisions based on the available facts and independent judgment.
- K. Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.

- L. Work with the other Board members to establish effective Board policies and to delegate authority for the administration of the District to the District Administrator.
- M. Communicate to other Board members and the District Administrator expressions of public reaction to Board policies and school programs.
- N. Inform themselves about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by the Wisconsin Association of School Boards, the Consortium of State School Board Associations, and the National School Boards Association.
- O. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
- P. Refrain from using their Board positions for personal partisan gain.
- Q. Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law.
- R. Remember always that their first and greatest concern must be for the educational welfare of the students attending the public schools.
- S. No Board member shall act or fail to act as a member of the Board in violation of 946.12, Wis. Stats., regarding misconduct in public office.

Board Member Communication

Board members are expected to refrain from engaging in communication on behalf of the Board or on behalf of the District unless authorized to do so by majority vote of the Board (See Bylaw 0143.1 - **Public Expression of Board Members**).

Any Board member who chooses to engage in individual communication on matters related to Board and/or District business is expected to clearly identify whether the Board member is communicating in the following capacity:

- A. On behalf of the Board: normally, this is the function of the Board President or in the President's absence, the Vice President. The Board may by majority vote delegate this responsibility to another Board member in a specific circumstance. In every case, the Board Member communicating the Board's position shall do so as determined by the Board and avoiding individual interpretation or editorializing.
- B. As an individual Board member, but not on behalf of the Board: a Board member who speaks, including online, in social media forums, or in any other public forum, on matters related to Board and/or District business, but not as an officially designated spokesperson of the Board. The Board member must specify that any statement is not sponsored by the District and is a personal viewpoint.

Board members who fail to adhere to this expectation, or who publicly communicate false or intentionally misleading information pertaining to Board action or District policy, will be asked to correct such communication in a way that is likely to reach the same audience as the false or misleading information. The Board President is authorized to communicate such requests to the pertinent Board member.

The Board President is authorized to issue public statements on behalf of the Board in the event a Board member expresses false or misleading information, or makes statements without properly identifying whether the member of the Board is speaking as an individual Board member. The President's communication should be limited to correcting the false or misleading statement, clarifying that the Board member was not speaking on behalf of the Board, and providing information relative to Board action if any on the subject matter.

~~(-) Board Member Use of Electronic Communication Devices Prohibited~~

~~An individual Board member's use of electronic communication devices, such as cell phones or smartphones, during a Board meeting, both during open session and during closed session, may lead to the public's and/or other Board members' perception that a Board member is not paying attention to the subject matter at hand or that a Board member is receiving information relative to the subject matter at hand that other Board members and members of the public are not receiving, or is communicating with persons not at the meeting regarding the subject matter of the meeting, any of which is inimical to good government and transparency, and, in the case of a closed session, may also be contrary to the legal interests of the Board. Therefore, the Board's use of electronic communication devices (including cell phones and smartphones), other than for the purpose of accessing agenda materials that are on a Board member's tablet or lap top computer, is prohibited during Board meetings.~~

~~Exceptions may be made by the Board in case an emergency or other special circumstance warrants an exception.~~

Board Member Interaction with Staff

The general expectations of Board member decorum and civility apply to interactions with employees; however, because the Board is the employer of all District staff, this responsibility is appropriate for special reference. Each Board member is an individual with authority to bring matters to the Board and to influence matters related to staff. Therefore, it is imperative that Board members treat all employees with respect and as professionals. Board members are also required to comply with Board Policies governing employee anti-harassment, non-discrimination, and threatening behavior.

No Board member has inherent authority to require any staff member to respond to the Board member regarding a specific request for information, or to direct any staff member to perform or not perform any task, except as provided by Board policy or as directed by majority vote of the Board.

Board members access to and request for School District records and information is governed by Board Bylaw 0143.2 - [Board Member Information Requests](#).

Board Member Records and Confidentiality

Board members are expected to maintain their own public records created on resources not controlled by and thus not maintained by the School District. Each Board member is an elected official responsible for preserving all public records the Board member creates, and to comply with requests to inspect such records. The District has no obligation nor responsibility to assist any Board member in fulfilling this responsibility with respect to records that are not maintained by the District.

Board members are encouraged to review Board policy defining and explaining public records, their maintenance, and public access (See Board Policy 8310 - [Public Records](#)).

Board members are expected to maintain and protect the privacy of District records, including student records, and communications received in closed session meetings of the Board.

Enforcement

Complaints alleging violations of the Board Member Code of Conduct may be brought by any person and can be submitted to the Board President or, if the Board President is the member accused of violating this policy, to the Vice President.

The President or Vice President shall review the complaint and determine whether the officer can investigate the matter or if the President or Vice President needs to contact the School District's legal counsel for support. Upon completion of the investigation, if the conclusion reached is that the Board member violated the policy, the investigator shall brief the Board and may recommend action to be taken.

Board members are elected officials and therefore cannot be disciplined, prevented from participating in Board meetings, or removed from office by the Board. The Board may consider the following:

- A. Formal censure by resolution passed by a majority of the Board in an open session meeting of the Board.
- B. Removal from Board committee assignments for the remainder of the year and until the following organizational meeting of the Board, at which time the President is authorized to continue to withhold committee assignment. Approval of this sanction is an adopted exception to Bylaw 0155 - [Committees](#).
- C. Restriction on Board member rights granted by policy, including requesting items for a Board meeting agenda.
- D. Referral to proceed with efforts to remove the Board member from office for cause, which means inefficiency, neglect of duty, official misconduct, or malfeasance in office.
- E. Referral to law enforcement if any alleged misconduct constitutes potentially unlawful conduct.
- F. Other efforts to pursue compliance with and adherence to the policy as determined by the Board and not prohibited by law.

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Legal 17.13, Wis. Stats.
 946.12, Wis. Stats.
 The Consortium of State School Board Associations
 The National Association of School Boards
 The Wisconsin Association of School Boards

Last Modified by Ryan Peterson on September 6, 2023



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Correction - Vol. 32, No. 2, Technical Corrections, July 2023 - REQUIRED STUDENT ACADEMIC STANDARDS AGENDA ITEM
Code	po0151.2
Status	
Adopted	July 17, 2017
Last Revised	April 23, 2018

Technical Correction - Vol. 32, No. 2, Technical Corrections

0151.2 - REQUIRED STUDENT ACADEMIC STANDARDS AGENDA ITEM

In accordance with 120.12(13), Wis. Stats., at the first Board of Education meeting in July, the Board shall include an item on the agenda to approve a notice that clearly identifies the student academic standards under §118.30(1g)(a)1, Wis. Stats. that will be in effect for that school year.

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Legal 118.30, Wis. Stats.

Last Modified by Ryan Peterson on September 6, 2023



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Correction - Vol. 32, No. 2, Technical Corrections, July 2023 - AGENDA
Code	po0166
Status	
Adopted	April 25, 2016
Last Revised	November 16, 2020

Technical Correction - Vol. 32, No. 2, Technical Corrections

0166 - AGENDA

The District Administrator shall prepare and submit make available, mail, or deliver to each Board member an agenda prior to each regular meeting and each special meeting unless otherwise directed by the Board. The agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting. Individual Board members may include items on the agenda upon the concurrence of the Board President. The level of specificity of the description of subject matter for discussion shall be determined considering the following: 1) the time and effort required to provide detailed notice; 2) the level of public interest in the particular subject; and, 3) whether the meeting will involve routine or novel issues.

The agenda of the regular monthly meeting meetings or special meetings shall be accompanied by a report from the District Administrator on information relating to the District with such recommendations as s/he shall make with a including information and/or a recommendation on agenda items as deemed appropriate by the District Administrator. **[END OF OPTION]**

Each agenda shall contain the following statement:

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda."

[END OF OPTION]

~~The agenda for each regular meeting shall be mailed or delivered, electronically or in person, to each Board member so as to provide proper time for the member to study the agenda. Generally, the agenda and supporting materials should be (available)available, or mailed, or delivered no later than ____ () days prior to the meeting or delivered so as to provide time for the study of the agenda by the memberBoard members. The agenda and supporting materials for a special meeting shall be delivered at least ____ () hours before the meeting.~~

The agenda for each regular meeting shall be delivered, electronically or in person, to each Board member so as to provide proper time for the member to study the agenda. Generally, the agenda and supporting materials should be available or delivered no later than three (3) days prior to the meeting or delivered so as to provide time for the study of the agenda by the Board member. The agenda and supporting materials for a special meeting shall be delivered at least twenty-four (24) hours before the meeting.

Regular meetings of the Board shall follow this general format:

- A Call to Order
- B Pledge of Allegiance
- C Roll Call

- D+ Verify Publication of Meeting
- E+ Presentation
- F+ Consent Agenda
 - 1+ Approve Minutes of Previous Meetings
 - 2+ Treasurers Report/Approval of Expenditures
 - 3+ Other
- G+ Public Comments (Included per the recommendation of the District Administrator and approval of the Board President)
- H+ Correspondence
- I+ Administrative Reports
- J+ Board Comments
- K+ Committee Reports
- L+ Unfinished Business
- M+ New Business
- N+ Closed Session
- O+ Reconvene Open Session
- P+ Adjourn

Once public notice is given, alterations may be made as needed. Business may be taken up out of order when the Board adopts a motion to suspend the rules by a two-thirds (2/3) vote or by unanimous consent.

The Board shall transact business according to the agenda prepared by the District Administrator and provided to all Board members in advance of the meeting. The order of business may be altered at any meeting by a majority vote of the members present.

If the Board wishes to discuss items that were not posted at least twenty-four (24) hours prior to the meeting, the Board must: 1) post a separate notice of the item(s) no less than two (2) hours prior to the meeting; and 2) show good cause why posting the item at least twenty-four (24) hours prior to the meeting was impossible or impractical.

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Legal 19.84(3) Wis. Stats

Last Modified by Ryan Peterson on September 6, 2023



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Correction - Vol. 32, No. 2, Technical Corrections, July 2023 - PRESIDENT
Code	po0171.1
Status	
Adopted	April 25, 2016
Last Revised	June 26, 2023

Technical Correction - Vol. 32, No. 2, Technical Corrections

0171.1 - PRESIDENT

The President of the Board of Education shall:

- A. act as chairperson at meetings of the Board and ensure that minutes of meetings are properly recorded, approved, and signed;
- B. countersign all checks, share drafts, or other drafts for disbursement of District funds;
- C. defend on behalf of the District all actions brought against it;
- D. prosecute, when authorized by () an annual meeting of the District and by the Board, **[DRAFTING NOTE: For Common and Union High School Districts]** ~~() the Board, [DRAFTING NOTE: for Unified School Districts]~~ **[END OF OPTIONS]** actions brought by the District and an action for the recovery of any forfeiture incurred under Chapters 115 to 121, Wis. Stats. in which the District has an interest; and
- E. perform other duties appropriate to the office of the President under 120.15, Wis. Stats.

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Legal 120.15, Wis. Stats.

Last Modified by Ryan Peterson on September 6, 2023



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Correction - Vol. 32, No. 2, Technical Correction, July 2023 - DISTRICT AND SCHOOL REPORT CARD
Code	po2261.03
Status	
Adopted	April 27, 2020

Technical Correction - Vol. 32, No. 2, June 2023

2261.03 - DISTRICT AND SCHOOL REPORT CARD

Each School District that receives Title I, Part A funds must prepare and publicly disseminate a report card on the performance and operations of the District. Report cards must be concise and presented in an understandable and uniform format that is developed in consultation with parents and accessible to persons with disabilities and, to the extent practicable, in a language that parents can understand. **[Drafting Note: The District must make the report card meaningfully accessible to parents and stakeholders who are limited English proficient.]**

The report is provided by the Wisconsin Department of Public Instruction, and shall contain the information called for in accordance with required by State (§115.385) and Federal law. The report must include 1) an overview section and 2) a detail section.

Report cards must begin with a clearly labeled overview section that is prominently displayed. The overview section of District report cards must include information on key metrics of State, District, and school performance and progress and is intended to help parents and other stakeholders quickly access and understand such information and provide context for the complete set of data included in the report.

[DRAFTING NOTE: For k-12 Districts and Union High School Districts the language regarding high school graduation rates, including the four (4) year adjusted cohort and the extended-year adjusted cohort and performance on each measure within any School Quality or Student Success indicator used by the State are mandatory sections of the annual report card. For k-8 Districts, these sections may be omitted.]

The overview section of the annual report card must include for the District as a whole and each school, if appropriate:

- A. student achievement data (i.e., the number and percentage of students at each level of achievement on the State mathematics, reading/language arts, and science assessments), including how achievement in the District compares to State as a whole and, for each school in the District, how that school compares to the District and the State as a whole;
- B. English language proficiency of English learners (i.e., the number and percentage of English learners achieving English language proficiency as measured by Wisconsin's English proficiency assessment);
- C. performance on each measure within the Academic Progress indicator used by the State for elementary schools and secondary schools that are not high schools;
- D. ~~high school graduation rates, including the four (4) year adjusted cohort and the extended year adjusted cohort;~~
- E. ~~performance on each measure within any School Quality or Student Success indicator used by the State;~~
- F. school identifying information, including student membership count and Title I participation status;
- G. summative determination for each school;
- H. whether the school was identified for comprehensive support and improvement or targeted support and improvement, and the reason(s) for such identification;

- I. high school graduation rates, including the four (4) year adjusted cohort and the extended year adjusted cohort
 J. performance on each measure within any School Quality or Student Success indicator used by the State.

The overview section must include disaggregated data for specific student subgroups as required by the United States Department of Education (e.g., each major racial and ethnic group; children with disabilities; English learners; and economically disadvantaged students).

Report cards must include student achievement data overall and by grade, including the percentage of students at each level of achievement as determined by the State for all students and disaggregated by each major racial and ethnic group, gender, disability status, migrant status, English proficiency status, status as economically disadvantaged, status as a homeless student/youth, status as a child in foster care, and status as a student with a parent who is a member of the Armed Forces on active duty (which includes full-time National Guard duty). Data for these subgroups must be included in the detail section of report cards if it is not included in the overview section.

[DRAFTING NOTE: For k-12 Districts and Union High School Districts the language regarding high school graduation rates, including the four (4) year adjusted cohort and the extended-year adjusted cohort and postsecondary enrollment rates for each high school are mandatory sections of the annual report card. For k-8 Districts, these sections may be omitted.]

The details section of the District report card must include the remaining information required in the statute and applicable regulations. A District need not include information in the detail section of the report if it includes such information in the overview section. The annual report detail section must include, if appropriate:

- A. student achievement data (i.e., the number and percentage of students at each level of achievement on the State mathematics, reading/language arts, and science assessments), including how achievement in the District compares to State as a whole and, for each school in the District, how that school compares to the District and the State as a whole;
- B. percentages of students assessed and not assessed in each subject (i.e. participation rates on required assessments);
- C. extent alternate assessments aligned with alternate academic achievements standards were used for students with the most significant cognitive disabilities (i.e., the number and percentage of students assessed using alternate academic achievement standards, by grade and subject);
- D. as applicable, number and percentage of recently arrived English learners exempted from one administration of the reading/language arts assessments or whose results are excluded from certain State indicators;
- E. ~~high school graduation rates, including the four (4) year adjusted cohort, and the extended year adjusted cohort;~~
- F. ~~postsecondary enrollment rates for each high school;~~
- G. information collected and reported in compliance with the Civil Rights Data Collection (CRDC) under 20 U.S.C. 3413(c)(1);
- H. progress toward State-designed long-term goals for academic achievement, graduation rates, and English learners achieving English language proficiency (including measurements of interim progress);
- I. level of performance on each indicator included in the State accountability system including, as applicable, results on each individual measure within each indicator not already included in the school overview section;
- J. information on educator qualifications;
- K. information on per-student expenditures (i.e., actual personnel and actual non-personnel; for the District as a whole and each school);

[Drafting Note: The District and school report cards must include per-student expenditures of Federal, and State/local funds, disaggregated by source of funds; District expenditures not allocated to public schools; and the web address to the procedures for calculation.]

- L. State performance on the National Assessment of Educational Progress (NAEP) – math and reading, grades 4 and 8;
- M. description and Results of State accountability system (the District may provide the web address or URL of, or a direct link to, a State plan or other location on the Wisconsin Department of Public Instruction's website to meet this requirement);
- N. additional information best-suited to convey the progress of each school;

[Drafting Note: District report cards must include the following NAEP data: 1) the percentage of students at each NAEP achievement level (below basic, basic, proficient, and advanced) in the aggregate; 2) participation rate for students with disabilities; and 3) participation rate for English learners.]

- O. high school graduation rates, including the four (4) year adjusted cohort, and the extended year adjusted cohort;
- P. postsecondary enrollment rates for each high school;
- Q. other information as required by the Wisconsin Department of Public Instruction.

When presenting data on a report card, the District shall protect the privacy of individuals and the privacy of personally identifiable information contained in students' education records in accordance with the Family Educational Rights and Privacy Act (FERPA) and Policy 8330 - Student Records.

The District's annual report card information must be made publicly available through such means as posting on the District's website and distribution to local media and public agencies. **[Drafting Note: If the District does not operate a website, the District must make the report available to the public in another manner determined by the Board.]**

The Board will provide the school level overview directly to all parents in each school served by the District annually. **[Drafting Note: The District may send the report card overview to the parents of students enrolled in each school in the District directly through the U.S. mail, via e-mail, or through other means such as sending the report card overview home to parents in the child's backpack or distribute the report card during parent-teacher conferences.]**

The data from the local report card is to be used by each of the schools and the District as a whole in revising and upgrading school and District improvement plans.

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Legal 34 C.F.R. 200.31
 20 U.S.C. 6314

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Book	Policy Manual
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3120 - **EMPLOYMENT OF STAFF**

The Board of Education recognizes that positions be filled with highly qualified and competent personnel are vital to the successful operation of the District.

All employees other than the District Administrator are considered Professional Staff Members (Policy 0100 – Definitions) or support staff members (Policy 0100 – Definitions).

Professional Staff

The Board of Education shall approve the employment, fix the compensation, and establish the term of employment for each professional staff member employed by this District. Teachers, governed by Wis. Stat. 118.22 and administrators, governed by Wis. Stat. 118.24, may only be employed by contract and only following majority vote of the full membership of the Board or as required or permitted by law.

Support Staff

The Board of Education shall approve the employment and fix the compensation for each support staff member employed by this District.

General Provisions for Professional and Support Staff

The District Administrator shall provide a description of the work schedule, hours of work per week, a determination of whether the employee is exempt or non-exempt for purposes of overtime eligibility (See Policy 6700). For non-exempt employees, there shall be a clear statement in the job description and employee handbook which states the following: "No non-exempt employee may perform work for the District outside of his/her regular schedule without prior supervisory approval. Violations of this requirement will result in disciplinary action, up to and including termination from employment," and for overtime-eligible employees, there shall be a clear statement in the job description and employee handbook which states the following: "No overtime-eligible employee may perform overtime work for the District without prior supervisory approval. Violations of this requirement will result in disciplinary action, up to and including termination from employment."

Such approval shall be given only to those candidates for employment recommended by the District Administrator.

When any recommended candidate has been rejected by the Board, the District Administrator shall make a substitute recommendation.

All applications for employment shall be referred to WECAN or the District Office.

Relatives of Board Members may be employed by the Board. If the Board Member benefits financially either directly or indirectly, the Board Member may not participate in any way in the discussion or vote on any matter relating to said employment.

Relatives of staff members may be employed by the Board. The newly employed staff member shall not be placed in a position in which s/he will be supervised directly by, or supervise directly, his/her relative.

Any staff member's intentional misstatement of fact pertaining to the applicant's qualifications for employment or the determination of salary shall constitute grounds for dismissal by the Board.

The employment of staff members prior to approval by the Board is authorized when their employment is required to maintain continuity in the educational program or District operations, except as prohibited by law, including the employment of full-time teachers and certain administrative employees on a substitute basis, pending Board approval. Employment shall be recommended to the Board at the next regular meeting.

No candidate for employment as professional staff shall receive recommendation for such employment without having proffered visual evidence of proper certification or application for such certification. For staff members instructing children in reading and/or language arts, pre-school and/or grades kindergarten through sixth grade, their certificate must verify successful completion of instruction that includes the teaching of phonics. For each candidate, a satisfactory background check will be conducted by the Department of Public Instruction or appropriate State agency as well as compliance with District background check procedures to include local, State, and Federal sources of information.

When appropriate, no candidate for employment as a support staff member shall receive recommendation for such employment without having proffered visual evidence of proper certification, when appropriate, or that application for such certification is in process. There must also be verification that a satisfactory background check has been conducted in compliance with District procedures to include local, State, and Federal sources of information.

Any person who signs a contract to teach in the District must, within ten (10) days after signing the contract, file in the office of the District Administrator a statement showing the date of expiration and the grade and character of the certificate or license held.

The District Administrator shall prepare procedures for the recruitment and selection of all staff that includes reporting newly hired employees to the Wisconsin Department of Workforce Development.

DISTRICT SUPPORTED ALTERNATIVE LICENSING PROGRAMS

As part of the Board's efforts to provide the highest quality education for all students in all subject areas, the Board authorizes the District Administrator, where appropriate, to support teacher licensure opportunities.

EXPERIENCED-BASED LICENSURE FOR TECHNICAL AND VOCATIONAL EDUCATION

"Technical education" means technology education and any technology-related occupation.

"Vocational education" means agriculture, child services, clothing services, food services, housing and equipment services, family and consumer education, family and consumer services, home economic-related occupations, healthcare-related occupations, trade specialist, business education, business and office, and marketing education.

The District Administrator may support the application for an experience-based license for a teacher to teach in a technical and/or vocational education field, provided that the individual can be credited with at least 100 points using the following system:

A. The following points for experience in a technical field (must comprise at least twenty-five (25) of the required 100 points):

1. For a bachelor's degree in any science, technology, engineering, or mathematics field and any teaching license or permit, or in a field related to the vocational subject, 100 points.
2. For a bachelor's degree in any science, technology, engineering, or mathematics field, or in a field related to the vocational subject seventy-five (75) points.
3. For a bachelor's degree in a field other than those described in numbers 1. and 2., above, any science, technology, engineering, mathematics, or technical or technology education field, sixty-five (65) points.
4. For industry or vocational certification, ninety (90) points.
5. For industry experience in a trade or technical field or vocation, five (5) points per forty (40) hours worked up to a maximum of ninety (90) points.
6. For an internship in a trade or technical field or in the vocation, twenty-five (25) points.
7. For being mentored in a trade or technical skill or in the vocation by a colleague or a Wisconsin Technology Education Association or a recognized vocational association approved mentor, twenty-five (25) points.
8. For an apprenticeship in a trade or technical field or in the vocation, five (5) points per forty (40) hours worked up to a maximum of ninety (90) points.

B. The following points for pedagogical experience (must be at least twenty-five (25) out of the 100 required points):

1. For a bachelor's degree in technical or technology education, 100 points.
2. For a bachelor's degree in a field other than any science, technology, engineering, mathematics, or technical or technology education field, or in a subject related to the vocation and any teaching license or permit, seventy-five

(75) points.

3. For credit earned at an accredited institution of higher education or technical college, three (3) points per credit up to a maximum of seventy-five (75) points for technical or technology education courses and science, technology, engineering, or mathematics courses or any field related to the vocation and three (3) points per credit up to a maximum of seventy-five (75) points for education and pedagogical courses.
4. For completing at least 100 hours of training in pedagogy, five (5) points per fifty (50) hours up to a maximum of seventy-five (75) points.

Individuals that have sufficient points may be employed by the District under an experience-based license provided that the District Administrator implements a professional development curriculum for the teacher to follow during the three (3) year period of the initial license. The District Administrator shall monitor the teacher's progress in fulfilling the curriculum.

PROFESSIONAL TEACHING PERMIT

The District Administrator may support the teaching license application of an individual to teach a course in engineering, mathematics, science, computer science, art, music, or world languages that do not yet hold a professional teacher license provided that the following criteria are met:

- A. The District is experiencing a shortage in the availability of teachers with professional teaching certification in the subject area and is unable to fill a position with an acceptable licensed teacher.
- B. The individual holds at least a bachelor's degree in engineering, mathematics, science, computer science, art, music, or world languages.
- C. The individual possesses at least five (5) years of verifiable industry experience in the same field as the bachelor's degree.
- D. The individual has completed at least 100 hours of pedagogical training in an alternative teacher licensing program approved by DPI.
- E. The District Administrator shall implement a plan to provide supervision of the teacher by a teacher that holds regular professional teaching licensure during the two (2) year period of the permit.
- F. The hiring of the teacher under this alternative licensure program will not displace a regularly licensed teacher in the District.

REQUIREMENTS FOR TITLE I PARAPROFESSIONALS

All paraprofessionals hired for a Title I supported program must have a secondary school diploma or its recognized equivalent and one of the following:

- A. Completed two (2) years study at an institution of higher education; or
- B. Obtained at least an associates degree; or
- C. Met a rigorous standard of quality and demonstrate through formal State or local academic assessment:
 1. knowledge of and the ability to assist in instructing, reading, writing and mathematics; or
 2. knowledge of and the ability to assist in instructing, reading readiness, writing readiness and mathematics readiness, as appropriate.

Existing paraprofessionals – All current paraprofessionals working for a Title I supported program must:

- A. Have a secondary school diploma or its recognized equivalent;
- B. Meet the requirements for newly hired paraprofessionals as described above.

Exceptions – These requirements do not apply to a paraprofessional:

- A. Who is proficient in English and a second language and serves as a translator primarily to enhance the participation of children in Title I programs; or
- B. Whose duties consist solely of conducting parental involvement activities.

Paraprofessional duties – Paraprofessionals working for a Title I supported program may be assigned to:

- A. provide one-on-one tutoring for eligible students during times when the teacher would not otherwise be instructing the student;
- B. assist with classroom management, such as organizing instructional and other materials;
- C. provide assistance in a computer laboratory;

- D. provide support in a library or media center;
- E. conduct parental involvement activities;
- F. act as a translator;
- G. provide instructional services to students, if working under the direct supervision of a teacher;
- H. perform limited duties beyond classroom instruction.

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Revised 11/19/18
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Revised 1/17/22

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Legal 118.191, Wis. Stats.
 118.192, Wis. Stats.
 118.21, Wis. Stats.
 118.22(2), Wis. Stats.
 118.24, Wis. Stats.
 121.02, Wis. Stats.
 Wis. Admin. Code P.I. 34

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Book	Policy Manual
Section	3000 Staff/Personnel
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3161 - UNREQUESTED LEAVES OF ABSENCE/FITNESS FOR DUTY

It is the policy of the Board of Education to protect students and employees from the effects of contagious diseases and other circumstances that render professional staff members unable to perform their duties.

The Board of Education authorizes the District Administrator to place a staff member on unrequested leave of absence for physical or mental inability to perform assigned duties in conformance with the law.

The District Administrator may require that the staff member submit to an appropriate examination by a healthcare provider of the staff member's choice, a healthcare provider designated and compensated by the District, or both.

The staff member will be required to execute a medical examination release to the Board/District Administrator that complies with the requirements of the Health Insurance Portability and Accountability Act (HIPAA) and allow the District Administrator to speak to the healthcare provider who conducted the medical examination in order to get clarification. Refusal to submit to an appropriate examination or to execute the HIPAA release will be grounds for disciplinary action, up to and including termination.

As required by Federal law and regulation and Board Policy 3122.02, the District Administrator shall direct the provider designated by the Board to conduct the examination not to collect genetic information or provide any genetic information, including the individual's family medical history, in the report of the medical examination.

Pursuant to State law and in accordance with the Americans with Disabilities Act, as amended (ADA) and the Genetic Information Nondiscrimination Act (GINA), the results of any such examination shall be treated as a confidential medical record and will be exempt from release, except as provided by law. If the District inadvertently receives genetic information about an individual who is required to submit to an appropriate examination from the medical provider, it shall be treated as a confidential medical record as required by the ADA.

If, as a result of such examination, the staff member is found to be unable to perform assigned duties, the staff member shall be placed on leave of absence pending further determination of ability to perform duties, including evaluation of any reasonable accommodations in the event of the existence of a disability.

Should a staff member refuse to submit to the examination requested by the District Administrator such refusal shall subject the staff member to disciplinary action.

The Board of Education District Administrator may designate any period of leave under this policy as qualifying leave under State and/or Federal FMLA leave entitlement consistent with Policy 3430.01 as provided by law.

In the event the District Administrator is the employee subject to this policy, the Board shall direct the appropriate actions pursuant to this policy.

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Legal 111.32, et seq., the Wisconsin Fair Employment Act

29 C.F.R., Part 1630

29 C.F.R., Part 1635

42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

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3211 - WHISTLEBLOWER PROTECTION

The Board of Education expects all its employees to be honest and ethical in their conduct, and to comply with applicable State and Federal law, Board policies and administrative procedures. Pursuant to State law, the Board of Education expects employees to report to their immediate supervisors any violation or suspected violation of any Federal, State or local law, policy, or regulation committed by any employee, or agent of an agency or independent contractor doing business with the Board, that creates and presents a substantial or specific danger to the public's health, safety, or welfare. Additionally, pursuant to State law, employees are expected to report any act or suspected act of gross mismanagement, malfeasance, misfeasance, gross waste of public funds, suspected or actual Medicaid fraud or abuse, or gross neglect of duty committed by an employee or agent of an agency or independent contractor doing business with the Board.

It is the responsibility of an employee who is aware of conduct on the part of any Board member or employee that possibly violates Federal or State law, or Board policy, to call this conduct to the attention of the employee's immediate supervisor. If the employee's immediate supervisor is not responsive or is the employee whose behavior is in question, the employee should report the alleged misconduct to the District Administrator.

After such a report is made, the immediate supervisor will ask that the report be put in writing.

Any employee making such a report shall be protected from discipline, retaliation, or reprisal for making such report as long as the employee made such a report based on a reasonable and good faith belief that the report is accurate and not based on the employee's intent to harm, harass, intimidate, or retaliate against another individual.

Employees are subject to disciplinary action, up to and including termination, for purposely, knowingly, or recklessly making a false report under this policy. Conversely, employees are subject to disciplinary action, up to and including termination, if they are aware of a violation of Federal, State, or local law that the Board has the authority to correct and they do not make a written report to their immediate supervisor.

If the alleged misconduct involves a Board member, the employee shall report to the District Administrator who is authorized to engage the Board's legal counsel to manage an investigation concerning the matter. If the report concerns the District Administrator the employee shall make the report to the Board President, who is authorized to engage the Board's legal counsel to manage the investigation.

Upon receipt of a report made by an employee pursuant to this policy, an investigation shall commence as soon as possible and shall be handled expeditiously.

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3220 - **STAFF EVALUATION AND EDUCATOR EFFECTIVENESS**

The Board of Education is responsible for the employment and discharge of all personnel. To carry out this responsibility, it delegates to the District Administrator the function of developing professional staff job descriptions for Board approval in accordance with Policy 3120.01 - Job Descriptions. The District Administrator is responsible for implementing approved job descriptions, a program of personnel assessment that identifies specific criteria and a systematic procedure to evaluate staff. This procedure shall include an appropriate and approved Educator Effectiveness program for the evaluation of teachers and principals in the District.

A professional staff member shall be given a copy of any documents relating to his/her performance that will be placed in the personnel file.

Licensed Teachers and Principals/Directors

Evaluations shall be conducted annually for all principals and directors.

Evaluations shall be conducted in the first three years of employment and at least every third year thereafter for instructional staff, or more frequently as determined by the administration or the protocols of the Educator Effectiveness program adopted and used by the Board. Pursuant to Wisconsin's Educator Effectiveness law, the Board delegates to the District Administrator the task of selecting and implementing an approved Educator Effectiveness program such that the District is in compliance with State law.

The Board will use the educator effectiveness model available from CESA 6 and will assess, upon the recommendation of the District Administrator, whether to use an alternative program.

Evaluations shall be conducted based on the model in place and consistent with applicable State law and the District's guidelines.

A positive rating from the educator effectiveness model does not necessarily preclude the District from taking adverse employment action towards an employee for other performance or conduct-related reasons, or from implementing remedial or performance improvement measures.

Support Staff

The Board of Education recognizes the importance of implementing a program of support staff member evaluations for the purpose of promoting individual job performance and improving services to students.

The goals of the Board's evaluation plan for support staff are:

- A. to improve and reinforce the skills, attitudes, and abilities that enable a support staff member to be effective in achieving assigned job goals;
- B. to identify and remediate weaknesses that prevent a support staff member from achieving the goals of assigned duties.

The District Administrator shall prepare administrative guidelines for the conduct of support staff member evaluations.

T.C. 3/15/21

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Legal

P.I. 8.01(2q), P.I. 47 Wis. Adm. Code

118.225, 118.30, 121.02 (1) (q) Wis Stats

20 USC 6311

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3281 - PERSONAL PROPERTY OF STAFF MEMBERS

Employees may bring personal property, including personal communication devices, to school either for reasons associated with professional responsibilities or for use during off-duty time. The owner of the personal property bears all responsibility and assumes all risk for loss, damage, or misuse of said personal property while it is on Board of Education property.

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3431 - **EMPLOYEE LEAVES**

The Board of Education recognizes that there may be instances in which employees can not report to work and recognizes that in certain circumstances it is appropriate to provide compensation or job protection during those absences. The leave provided for in this policy is provided in conjunction with other Board leave policies, including Policy 3161 (Unrequested Leaves of Absence), Policy 3430.01 (FMLA) and Policy 3430 (Leaves of Absence).

A. Bereavement Leave

Staff members are eligible for bereavement leave as specified in the Employee Handbook.

B. Military Leave

Staff members will be afforded protected leave from employment to perform their obligations to the United States Armed Forces, whether for reserve duty or a call to active duty, and potential deployment. Leave shall be provided in accordance with the law.

C. Leave for Jury Duty

Staff members who are called to perform their civic responsibility as potential jurors shall be excused without penalty for any days or portion of days on which the staff member is required to report. Staff members shall inform their immediate supervisor when they are called for jury duty or a court appearance. Staff members that miss work due to jury duty must provide verification from the court that they attended on that date.

Staff members receive full pay and are required to designate the school as the payee on the check received from the court or pay the amount shown on their jury duty record slip less travel allowance within fifteen (15) days of return from jury duty.

While on jury duty, staff members are required to report daily their schedule for the following day and must report to work when excused for a day or more.

Staff members must submit to the Business Manager a court record of the number of days served.

D. Volunteer Firefighter, Emergency Medical Technician, First Responder, or Ambulance Driver

A staff member who is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation may be late for or absent from work without pay if the lateness or absence is due to the staff member responding to an emergency that begins before the staff member is required to report to work and if the staff member complies with all of the following requirements:

1. By no later than thirty (30) days after becoming a member of a volunteer fire department or fire company or becoming affiliated with an ambulance service provider, submits to the District a written statement signed by the chief of the volunteer fire department or fire company or by the person in charge of the ambulance service provider notifying the District that the staff member is a volunteer firefighter, emergency medical technician, first responder, or ambulance driver for a volunteer fire department or fire company, a public agency, or a nonprofit corporation;

2. When dispatched to an emergency, makes every effort to notify the District that the staff member may be late for or absent from work due to the staff member responding to the emergency or, if prior notification cannot be made due to the extreme circumstances of the emergency or the inability of the staff member to contact the District, submits to the District a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider explaining why prior notification could not be made; and
3. When late for or absent from work due to responding to an emergency, provides, on the request of the District, a written statement from the chief of the volunteer fire department or fire company or from the person in charge of the ambulance service provider certifying that the staff member was responding to an emergency at the time of the lateness or absence and indicating the date and time of the response to the emergency.

When the status of a staff member as a member of a volunteer fire department or fire company or as an affiliate of an ambulance service provider changes, including termination of that status, the staff member shall notify the District of that change in status.

E. Organ Donor Leave

A staff member may take up to six (6) weeks of leave in a twelve (12) month period as necessary for the employee to undergo a bone marrow or organ donation procedure and to recover from the procedure. The employee may be required to provide written medical certification that s/he will serve as a donor and the amount of leave time necessary.

Leave taken for this purpose is unpaid, however, an employee is eligible to substitute available accrued paid leave for all or some of the leave taken under this policy. An employee must provide as much advance notice as possible so as not to unduly disrupt the District's operations. The employee will be returned to the same position upon return or if that position is no longer available an equivalent position and shall not lose any benefits during leave, including the right to continue health insurance coverage as provided for in the District's FMLA policy, Policy 3430.01.

F. Leave for Voting

A staff member who is eligible to vote may take up to three (3) consecutive hours of unpaid leave to vote while the polls are open on Election Day. The staff member must submit a leave request to the District Administrator prior to Election Day. The District Administrator must approve the leave, but may identify a specific three (3) hour period during the staff member's work hours that the staff member is permitted to utilize for voting.

Leave for voting is provided on an unpaid basis. However, the District Administrator may approve the leave with pay or allow the employee to substitute paid leave for the unpaid Election Day leave. Staff members may not be penalized for using voting leave.

G. Election Official Leave

The District Administrator shall approve a one (1) day unpaid leave of absence for any staff member who is appointed to serve as an election official, provided the staff member has given the District at least seven (7) days' notice of the leave. In accordance with State law, the District may request confirmation from the municipal clerk of the staff member's appointment as an election official.

Leave to serve as an election official is provided on an unpaid basis. If available, a staff member may substitute paid leave such as personal leave. Staff members may not be penalized for using leave to serve as an election official.

H. Leave to Testify

Any employee who is issued a subpoena to testify in a criminal court proceeding shall be provided the following:

1. If the proceeding relates to a criminal matter under Chapters 48 or 938 of the Wisconsin Statutes, the employee may not be discharged from employment for absences due to testifying, provided that the employee provides notice within one (1) business day of receiving the subpoena;
2. Any employee subpoenaed to testify in a matter that involves a crime committed against the employer or against the employee in the course of employment (including an act committed by a juvenile that would be a crime if committed by an adult), shall be provided paid time off to do so such that no loss of wages or benefits occurs as a result of compliance with the subpoena.

I. Administratively Approved Leave

Staff members are eligible for administratively approved leave as specified in the Employee Handbook.

Revised 7/17/1
 Revised 4/27/2020
 T.C. 11/16/2020
 T.C. 3/15/21

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Legal

7.33, 103.88, Wis. Stats.

Last Modified by Tamela Moody on August 31, 2023



Book Policy Manual

Section Vol. 32, No. 2, Technical Corrections, July 2023

Title Technical Correction - Vol. 32, No. 2, Technical Corrections, July 2023 - EMERGENCY MEDICAL AUTHORIZATION

Code po5341

Status

Technical Correction - Vol. 32, No. 2, Technical Corrections

5341 - EMERGENCY MEDICAL AUTHORIZATION

The District will distribute annually to parents of all students the Emergency Medical Authorization Form. In the event emergency medical treatment for a student is necessary, the District will adhere to the instructions on the authorization form.

The Emergency Medical Authorization Form will be kept in a separate, easily accessible, physical or electronic file in each school building or student management system during the school year.

Any time a student or a group of students is taken out of the District to participate in a school event, the staff in charge of the event must take the Emergency Medical Forms for those students. This includes, and is not limited to, students involved in music trips, athletic trips, field trips, and academic contests. This does not include student spectators at events.

Whenever it is necessary for staff members to use emergency procedures in order to care properly for a student, they are to follow Policy 5340 - **Student Accidents/Illness/Concussion & Sudden Cardiac Arrest ()** and the procedures described in the District Administrator's administrative guidelines (() AG 5340A - **Student Accident or Illness**, () AG 5340B - **Health Emergencies and First Aid Care**, and () AG 5340D - **Transportation for Ill or Injured Students**) **[END OF OPTION]** and are not to abide by any "Do Not Resuscitate" (DNR) agreement that may exist for a student, unless ordered to do so by a court of law.

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Legal 118.29(4), Wis. Stats.

Last Modified by Ryan Peterson on September 6, 2023



Book	Policy Manual
Section	Vol. 32, No. 2, Technical Corrections, July 2023
Title	Technical Correction - Vol. 32, No. 2, Technical Corrections, July 2023 - STUDENT CODE OF CLASSROOM CONDUCT
Code	po5500
Status	
Adopted	June 20, 2016
Last Revised	July 22, 2019

Technical Correction - Vol. 32, No. 2, Technical Corrections

5500 - STUDENT CODE OF CLASSROOM CONDUCT

Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law regarding minors. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community.

Respect for real and personal property; pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty should be maintained in the schools of this District.

The District Administrator shall establish procedures to carry out Board policy and philosophy, and shall hold all school personnel, students, and parents responsible for the conduct of students in schools, on school vehicles, and at school-related events.

Student conduct on or adjacent to school premises, on school vehicles, and at school-related events and activities shall be governed by the rules and provisions of the Student Code of Classroom Conduct. () In addition, student conduct on internet-based social media outlets, when such conduct forms a sufficient connection to school or staff, is governed by the Code of Conduct. This Code of Classroom Conduct shall include the following items:

- A. specification of what constitutes dangerous, disruptive, or unruly behavior that interferes with the ability of the teacher to teach effectively, which therefore permits the teacher to remove the student from class;
- B. other student conduct that may be used by a teacher as a basis to remove a student from class; and
- C. procedures for notifying the parent of a student's removal and procedures for placement of a student that has been removed from class.

The Code of Conduct, developed by a committee created by the Board of Education for that reason consisting of parents, students, Board members, school administrators, teachers, student services professionals, and other appointed residents, and, once created, shall be reviewed by the Board

~~() annually.~~

() periodically.

[] Removal of a student from a class that is consistent with the Code of Conduct does not constitute a report under Policy 8462.01 - Threats of Violence. If the staff member believes in good faith that the threat represents a serious and imminent threat to the health or safety of students, staff, or others, and the threat is a threat of violence made in or targeted at a school, staff, school, staff must still report such threats as described in Policy 8462.01 - Mandatory Reporting of Threats of Violence.

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Legal 175.32, Wis. Stats.

118.13, Wis. Stats.

118.164, Wis. Stats.

120.13, Wis. Stats.

Wis. Admin. Code P.I. 9.03

Wis. Admin. Code P.I. 41

Fourteenth Amendment, U.S. Constitution

20 U.S.C. Section 1681, Title IX of Education Amendments Act

20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974

29 U.S.C. Section 794, Rehabilitation Act of 1973

42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964

42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990

Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services,
Department of Education, Office of Civil Rights, 1979

Last Modified by Ryan Peterson on September 6, 2023



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Board/Committee Meeting Date: 9/25/2023

Agenda Item:

Subject: Summer School 2023 Overview

Presenter(s): Michelle Johnson

I. Overall Content/Purpose:

The purpose of this memo is to summarize and inform the Board of Education of the School District of Manawa Summer School 2023 course offerings, total resident students/non students, total DPI reported minutes and FTE. Overall, various courses were offered including recovery credits, literacy and math interventions, and engaging/interactive lessons. The amount of FTE and total resident instructional minutes was lower this year due to being unable to run the summer musical as well as Driver's Ed.

II. Point of Emphasis / Key Communication(s):

Overview

A. Total Number of Courses, Camps, and Clinics Offered: 52

- a) Outdoor Biking, Hands in the Mud Gardening, Bookin and Cookin, Movie Fil Music, Mad Scientist, Rocketry, volleyball, basketball, and football clinics
- b) Literacy and math targeted intervention for grades K-6
- c) Recovery credits grades 9-12
- d) Various FFA and Agriculture opportunities
- e) Hunter's Safety

2. Total Resident Minutes: 546041.733

3. Total Non Resident: 32922

4. Total Number of Resident Students: 533

5. Total Number of Non resident students: 12

6. Total FTE Reported to DPI: 11

B. Solutions -

1. There is interest in the Driver's Ed License and Position- Mr. Butterfield.
2. Recruit an instructor willing to direct the musical- Possibly, new band teacher

III. Board Motion (none needed)

IV. Contact for More Information:

V. **Name:** Michelle Johnson **email:** mjohnson@manawaschools.org



School District of Manawa
Students Choosing to Excel, Realizing Their Strengths

Implementation of Act 118 in Manawa

- The district has 2 certified Non-violent Crisis Intervention (NVCi) trainers, who trained 36 regular and special education staff members and 2 administrators.
- Annually, prior to school starting all staff view a presentation about Act 118 along with documentation procedure.

Seclusion and Restraint Report to the Board for 2022-23

School	Total # of Students (students with disabilities)	Incidents of Seclusion	Total # of Students (students with disabilities)	Incidents of Restraint
Elementary School	0	0	2(1)	7
Middle School	1(1)	1	0	0
High School	0	0	1(1)	2
Total	1(1)	1	3(2)	9

Please contact the Director of Special Education and/or Building Principal if you have any questions about this report and/or the use of seclusion and restraint in the School District of Manawa.

